

The meeting of the Council, Rural Municipality of Heart's Hill No. 352 was held in the Municipal Office 200 Strathcona Street, Luseland, Saskatchewan on Thursday, November 23, 2017.

CALL to ORDER:

Reeve Gordon Stang called the regular Meeting of Council to order at 5:00 p.m.

MEMBERS PRESENT:

Councillors Keith Rumohr, Doug Henderson, Terrance Kohlman, Blaine Thrun, Jerome Kohlman and Herbert Reichert, Administrator Janet Fisher and Assistant Administrator Brenda Gintaut.

225/17-AGENDA:

Moved by T.Kohlman THAT the Agenda be adopted as presented.

Carried.

226/17-MINUTES:

Moved by Thrun THAT Council approve the content of the Minutes of the Regular Meeting held on October 3, 2017.

Carried.

227/17-DELEGATIONS:

Moved by J. Kohlman THAT we accept the verbal and written reports from:

A. Franko	Luseland Swimming Pool Fund Raising Committee
B. Li Pi Shan	Paving Update
D.Fisher	Pub Works

Carried.

228/17-COMMUNICATIONS:

Moved by Reichert THAT the following items, having been presented, be filed:

SARM	Update –October
APAS	Annual General Meeting
Ministry of Highways & Infrastructure	Ditch Mowing Program
Ombudsman Saskatchewan	Conflict of Interest
Enbridge	Update: Line 3 Replacement
Wheatland Regional Library	Levy
Help international	2018 Shelterbelt Tree Program
ASTEC Safety Provost	Fire Extinguisher Maintenance

Carried.

229/17-REPORTS of ADMINISTRATION and COMMITTEES:

Moved by Rumohr THAT we accept the following written and verbal reports:

“Statement of Financial Activities” for the Month of October: J. Fisher

“List of Accounts for Approval” comprising of cheques #5446 to 5496, and other payments 1-M to 189923-M totalling \$2,231,496.45 for the month of October and Paymate: Employee Payroll Summary Reports - Payroll 01- totalling - \$27,592.08, and Council 02- totalling-\$3,220.65 as attached for approval: J.Fisher.

Administrator Notes: October meeting: J. Fisher

Public Disclosure Annual Declaration: J.Fisher

Convention: G.Stang

Hirschfeld-Ulmer: J. Fisher

Pioneer Haven: G.Kohlman

Carried.

REEVE and COUNCILORS FORUM

UNFINISHED BUSINESS

230/17–Office Renos: Tenders

Moved by Henderson THAT we accept the tender from N. Wurban of \$28,047.65.

Carried.

231/17–Office Renos: Council Representative

Moved by T.Kohlman THAT Administrative staff be authorized to approve design and building materials.

Carried.

232/17–PFRA: Going Forward

Moved by Rumohr THAT we inform G.Thompson of McKercher Law to proceed with litigation with the realization that more funds will be required.

Carried.

Reeve.

Administrator.

NEW BUSINESS

233/17–Tax Arrears: Approval for Publication

Moved by Thrun THAT we approve the “List of Tax Arrears” as presented for publication.

Carried.

234/17-Bylaw No. 03/17: A Bylaw to Establish an Emergency Measures Organization

Moved by J.Kohlman THAT Bylaw No. 03/17: A Bylaw to Establish an Emergency Measures Organization be read a first time.

Carried.

235/17 –Bylaw No. 03/17: Second Reading

Moved by Reichert THAT Bylaw No. 03/17 be read a second time.

Carried.

236/17-Bylaw No. 03/17: Three Readings at this Meeting:

Moved by Rumohr THAT Bylaw No. 03/17 be given three readings at this meeting.

Carried Unanimously.

237/17-Bylaw No. 03/17: Third Reading

Moved by Henderson THAT Bylaw No. 03/17: A Bylaw to Establish an Emergency Measures Organization be read a third time.

Carried.

238/17–OH & Safety Representative/Committee: Training Courses

Moved by T.Kohlman THAT we approve the attendance of employees to any and all courses required to meet the Safety standards set out in the *Saskatchewan Employment Act*.

Carried.

239/17–Outside Workers: Lay off Notices

Moved by T.Kohlman THAT the Administrator be given authority to issue layoff notices as advised by Maintenance Foreman.

Carried.

240/17-SARM Extended Health & Benefits: Renewal

Moved by J.Kohlman THAT we renew for 2018.

Carried.

241/17-SARM Long Term/Short Term Disability: Renewal

Moved by Reichert THAT we renew for 2018.

Carried.

242/17-SARM Property Self Insurance: Renewal

Moved by Rumohr THAT we renew with the adjustment of Volvo grader.

Carried.

243/17-SARM Excess Policy: Purchase

Moved by Henderson THAT we purchase accordingly increasing municipal liability to \$5 million.

Carried.

244/17-Wages 2018: Outside Worker Wages

Moved by Thrun THAT we table wages for all outside workers to the March meeting.

Carried.

245/17-Wages 2018: Casual Workers

Moved by J.Kohlman THAT we table wages for casual workers to the March meeting.

Carried.

246/17-Wages 2018: Administrator

Moved by Reichert THAT we table the salary for the Administrator to the March meeting.

Carried.

247/17-Wages 2018: Administrative Assistant

Moved by Rumohr THAT we table wages for the Assistant Administrator to the March meeting.

Carried.

248/17-2018 Council Policies & Appointments: Meeting Dates and Times

Moved by J.Kohlman THAT the regular meetings of Council be held on the first Thursday after the first Monday of the month commencing at 5:00 pm.

Carried.

249/17 –2018 Council Policy: Per Diem Allowances for Council

Moved by Henderson THAT the per diem allowances be: Council Meetings, regular - \$250.00, Special - \$175.00, Supervision - \$175.00/day, Committee, Board Meetings, Convention - \$125.00/day. Mileage -\$0.55/kilometre, Meals - breakfast - \$8.00, dinner - \$14.00 and supper \$19.00 or (\$41.00/day).

Carried.

250/17 – 2018 Council Policy: Per Diem Allowances for Employees and Outside Appointees

Moved by Thrun THAT the per diem allowances remain the same at: \$125.00 per day, Mileage - \$0.55/kilometre, Meals - breakfast - \$8.00, dinner - \$14.00 and supper \$19.00 or (\$41.00/day).

Carried.

251/17-2018 Council Policy: Tax Enforcement Charges for Publication

Moved by J.Kohlman THAT we charge \$10.00 per property.

Carried.

252/17-2018 Council Appointment: Board of Revision, Secretary

Moved by Reichert THAT we appoint B. Gintaut.

Carried.

253/17 –2018 Council Appointment: Board of Revision

Moved by Rumohr THAT we appoint S. Allen, C. Boser, W. Kramer and T. Richelhoff.

Carried.

254/17 –2018 Council Appointment: Administrator & Assessor Appointment

Moved by Henderson THAT J. Fisher be appointed administrator and assessor accompanied with signing authority on Municipal documents and financial transactions.

Carried.

255/17 – 2018 Council Appointment: Assistant Administrator

Moved by T.Kohlman THAT B.Gintaut be appointed assistant administrator with signing authority Municipal on documents and financial transactions.

Carried.

256/17 –2018 Council Appointment: Returning Officer

Moved by Thrun THAT J.Fisher be appointed.

Carried.

257/17 – 2018 Council Appointment Auditor

Moved by J.Kohlman THAT the firm of Holm Raiche Oberg of North Battleford be appointed.

Carried.

258/17 –2018 Council Appointment: Solicitor

Moved by Reichert THAT we appoint Neil Law Office of Unity.

Carried.

259/17–2018 Council Appointment: Financial Institution

Moved by Rumohr THAT we continue to engage the Luseland Credit Union Ltd.

Carried.

260/17 – 2018 Municipal Rates: Expenditures

Moved by Henderson THAT we adopt the following rates for Municipal business:

ROW Compensation – 1.2 times assessment

Tractor & Equipment- Sask Ag rental rates

Fence Removal - \$1,000 per mile

Fencing compensation- 0-5 years old: 4 wire \$6,000, 3 wire \$5,500, 2 wire \$5,000 per mile

6-10 years old: 4 wire \$4,800, 3 wire \$4,400, 2 wire \$4,000 per mile

11- 15 years old: 4 wire \$3,600, 3 wire \$3,300, 2 wire \$3,000 per mile

16-20 years old: 4 wire \$2,400, 3 wire \$2,200, 2 wire \$2,000 per mile

21+ years old: 4 wire \$1,200, 3 wire \$1,100, 2 wire \$1,000 per mile

Snow plowing - \$175.00/hour, tractor and rotary plow

Sand – \$.75 yd³/1.03 m³

Clay – \$2.04 yd³/2.75m³

Rock – \$2.04 yd³/2.75m³

Carried.

261/17-2018 Municipal Rates: Expenditures: Fuel

Moved by Reichert THAT we advertise for tenders.

Carried.

262/17 – 2018 Municipal Rates: Revenue

Moved by T.Kohlman THAT we adopt the following rates for Municipal business:

- Grader - \$155.00/hour
- Buggy - \$200.00/hour, maximum of 1 day/ratepayer
- CAT - \$125.00/move, \$150.00/hour, maximum 3 days, no brushing
- Crack Sealing- \$150.00 per hour, 4 hour minimum, plus materials
- Cactus Lake Hall- Meetings \$50.00, Hall no kitchen \$100.00, Hall with kitchen \$125.00, no Stag party rentals
- Maps-table until next printing Carried.

263/17 –2018 Outside Appointments:

Moved by Thrun THAT the following appointments be made:

- Fire Luseland: Chief – Mathew Rumohr
- Fire Macklin: Chief – Pat Stang
- Fire Major: Chief- Dwayne Bazylnski
- PCO Co-ordinator SARM Div. 6- George Dresser
- Pest Control Officer – Norbert Kratchmer
- Pound Keeper- Brent Galloway
- Weed Inspector- Dwayne Kembel
- Cemetery Custodian, Maintenance – Aaron Demers
- Wheatland Regional Library, Luseland - MaryAnne Bazylnski
- Pioneer Haven Lodge Board- G.Kohlman Carried.

264/17 – 2018 Council Committees:

Moved by J.Kohlman THAT the following appointments be made:

- Deputy Reeve - Rumohr
- Finance – Rumohr, T.Kohlman, J.Kohlman
- Roads – all Councillors
- Road Restriction Committee – all Councillors
- Gravel -Stang, Reichert, J. Kohlman
- Macklin Lake Regional Park -T.Kohlman
- KLD Wellness Foundation - Rumohr
- Macklin & District Doctor Recruitment & Clinic Board - Reichert
- Villa Marie/Golden Twilight Lodge - Reichert
- District 30 A.D.D. Board - J.Kohlman
- Fire Rangers – all Councillors
- Luseland Volunteer Fire Department - Thrun
- Macklin & District Fire Protection Board - Thrun
- Major & District Fire Board – Henderson
- Luseland & District Regional Airport Board - Thrun
- West Central Municipal Government - Rumohr
- SMHI - J. Kohlman
- APAS – Rumohr
- Local Emergency Planning/Management Organization- all Councillors
- Local Emergency Coordinator-Stang
- Local Deputy Emergency Coordinator-Rumohr
- OH & Safety Council Committee-Rumohr, Reichert
- OH & Safety Representative-D.Fisher Carried.

265/17-Town of Luseland: Luseland Volunteer Fire Department

Moved by Rumohr THAT we send a representative supporting the formation of a joint Board consisting of the Town of Luseland and surrounding Municipalities.

Carried.

266/17-Town of Luseland: Recycle Bin

Moved by Reichert THAT pay a 1/3 share for and additional recycle bin at the Russel Street yard.

Carried.

267/17-Christmas Party: Co-ordinator

Moved by Rumohr THAT the office purchase tickets for Boss’s Night Out in Luseland for Councillor, employees and spouses.

Carried.

268/17-Ministry of Agriculture: Agricultural Operations Act- Division 5

Moved by J.Kohlman THAT we approve proposed feedlot project located at NW 17 35 27 W3.

Carried.

269/17-Ministry of Agriculture Allocation Policy for Crown land Lease

Moved by Reichert THAT we agree to existing point system as prescribed by the Ministry.

Carried.

270/17–CONA Resources Ltd.: Division 5

Moved by J.Kohlman THAT we approve the following project:

Re-issue Consent	NBRI File No. X200733	name change
SW 06 36 27 W3	CONA File: X200694	Pipeline ROW

Carried.

271/17–CONA Resources Ltd.: Division 6

Moved by Reichert THAT we approve the following project:

SW 34 35 28 W3	CONA File: S092642	Ex.App/WellsiteAdd/WellBore
SW 34 35 28 W3	CONA File: S092643	Ex.App/WellsiteAdd/WellBore
SW 27 35 28 W3	CONA File: S092607	Ex.App/Wellbore
SE 34 35 28 W3	CONA File: S092590	Ex. App/WellsiteAdd/Wellbore
NE 20 35 28 W3	CONA File: S092573	Ex. App/Well bore
W 27 35 28 W3	CONA File: S0105938/S105704	Ex.App/Wellsite add/Wellbores
NE 28 35 28 W3	CONA File: S092653	Ex.App/Wellbores
NW 26 35 28 W3	CONA File: S092535	Ex.App/Well bores/Wellsite Add
NE 26 35 28 W3	CONA File: S092537	Ex.App/Wellbores

Carried.

272/17–Sphere Energy Corp.: Division 5

Moved by J.Kohlman THAT we approve the following project:

NW 26 36 27 W3	Action File: 3289	Wellsite Add/AccessRd
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Carried.

273/17–Sphere Energy Corp.: Division 6

Moved by Reichert THAT we approve the following project:

NE 25 36 28 W3	Action File: 4458	App/Wellsite/AccessRd
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Carried.

274/17–Teine Energy Ltd.: Division 2

Moved by Henderson THAT we approve the following project:

NE 32 34 &SE 4 35 27 W3	Teine File: E0r576	TempAccess/TempWorkspace
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Carried.

275/17-Luseland Swimming Pool Fund Raising Committee: Donation

Moved by Rumohr THAT we donate \$25,000.00.

Carried.

276/17-ASTEC: Fire Extinguishers

Moved by Henderson THAT engage ASTEC to refurbish all extinguishers.

Carried.

278/17 – Adjourn:

Moved by J.Kohlman THAT we adjourn (8:30 p.m.).

Carried.

Reeve.

Administrator.