

Minutes of the Meeting of the Council of the Rural Municipality of Heart's Hill No. 352 was held in the Municipal Office in Luseland, Saskatchewan on Tuesday, January 19, 2016.

Reeve Stang called the regular Meeting of Council to order at 5:00 p.m.

Members present: Councillors Jerome Kohlman, Keith Rumohr, Blaine Thrun, Doug Henderson, Herbert Reichert, Terrance Kohlman Administrator Janet Fisher, Assistant Administrator Brenda Gintaut.

**01/16-Agenda:**

Moved by T.Kohlman THAT the Agenda be adopted as presented with the addition of Macklin Lake Regional Park Authority, 3 NBRI approvals for Division 6, Fleck Pit Reclamation and Outside Workers.  
Carried.

**02/16-Minutes of the Regular Meeting:**

Moved by Thrun THAT the Minutes of the Regular Meeting held on December 8 be approved as presented.  
Carried.

**03/16-Financial Statement:**

Moved by Henderson THAT the "Statement of Financial Activities" for the Month of December, 2015 be accepted as presented.  
Carried.

**04/16-Accounts for Approval:**

Moved by Rumohr THAT the accounts as set out in the "List of Accounts for Approval" comprising of cheques #4547 to 4596, and other payments #1 to 128616, totalling \$936,170.49, and Paymate: Employee Payroll Summary Reports- Payroll 01- totalling - \$21965.68 and Council 02- totalling \$4792.10 be approved for payment.  
Carried.

**05/16-Correspondence:**

Moved by J.Kohlman THAT the following correspondence, having been read, be filed:

SARM	SARM Update 2015 – December
	Excess Liability Insurance
	2016 Fees
	Trading Services
	Harvey Malanowich
	Bylaw Changes
SaskTel	Push-to-Talk Service
	High Speed Internet
Sask Power	Construction Plans
University of Sask	Ag Health & Safety Network
STARS	Donation
Craig Logan Haulin	2016 Projects
Trevor Chepelsky	Resume
Western Asphalt Products	Surface Treatment Products
Kowal Construction Alta. Ltd.	Gravel

Carried.

**06/16-Construction 2015: Progress Payment #3**

Moved by Henderson THAT we pay Ulmer Construction the CoP3(Revised) January 19, 2016 of \$141,151.34 less the "Removing old culverts and disposing as directed " fee of \$5,790.00 as culverts were left in D. Henderson's yard.

Carried.

**07/16-Construction 2015: Holdback**

Moved by Rumohr THAT we retain Holdback payment until further information is presented by AECOM.  
Carried.

**08/16-ROW's Township Road 344: West 3 miles**

Moved by Rumohr THAT we approve and pay Right of Ways and fencing compensation between Range Road 3263 and 3270.  
Carried.

**09/16 -SARM: Membership Fees**

Moved by Rumohr THAT we pay memberships fees.  
Carried.

**10/16-SARM: Self-Insurance Premium**

Moved by T. Kohlman THAT the 2016 premium be paid.  
Carried.

  
Reeve.

  
Administrator.

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**11/16-SARM: Fidelity Bond Self-Insurance**

Moved by J. Kohlman THAT we pay the 2016 Fidelity Bond.

Carried.

**12/16-Workman's Compensation: Rate of Coverage**

Moved by Reichert THAT we purchase \$300,000.00 worth of coverage.

Carried.

**13/16-Agreement for Service: Pest Control Officer**

Moved by Rumohr THAT we accept the terms and enter into agreement with N. Kratchmer.

Carried.

**14/16-Cemetery Custodian Agreement: Heart's Hill Cemetery**

Moved by Henderson THAT we accept the terms and enter into agreement with D. Sieben.

Carried.

**15/16-Janitorial Custodian Agreement: Cactus Lake Hall**

Moved by T. Kohlman THAT we accept the terms and enter into agreement with V. Taylor.

Carried.

**16/16-Janitorial Custodian Agreement: Municipal Office**

Moved by J.Kohlman THAT we accept the terms and enter into agreement with J. Fisher.

Carried.

**17/16-Bylaw No. 01/16: A Bylaw to Regulate the Proceedings of Municipal Council and Council's Committees:**

Moved by Rumohr THAT Bylaw No. 01/16: A Bylaw to Regulate the Proceedings of Municipal Council and Council's Committees be read a first time.

Carried.

**18/16 -Bylaw No. 01/16: Second Reading**

Moved by Henderson THAT Bylaw No. 01/16 be read a second time.

Carried.

**19/16-Bylaw No. 01/16: Three Readings at this Meeting:**

Moved by T.Kohlman THAT Bylaw No. 01/16 be given three readings at this meeting.

Carried Unanimously.

**20/16-Bylaw No. 01/16: Third Reading:**

Moved by J.Kohlman THAT Bylaw No. 01/16: A Bylaw to Regulate the Proceedings of Municipal Council and Council's Committees be read a third time.

Carried.

**21/16-Luseland Wildlife Association: Donation**

Moved by Reichert THAT we donate \$250.00.

Carried.

**22/16-Prairie Sunset Music Festival Association: Donation**

Moved by Rumohr THAT we donate \$100.00.

Carried.

**23/16-Crew: Approval**

Moved by Thrun THAT we approve the following project in Division 4:  
SE 14 36 26 W3M File #15-556 Existing Approach/Well/ Access Road

Carried.

**24/16-Administrator Holidays: Office Closure**

Moved by T.Kohlman THAT we close the office from January 25<sup>th</sup> to February 1<sup>st</sup>, 2016.

Carried.

**25/16 -Ulmer Construction: Dust Control**

Moved by Henderson THAT we pay for Dust Control costs incurred for Construction Project 2015.

Carried.

**26/16 -Macklin Lake Regional Park: Agreement Renewal**

Moved by T.Kohlman THAT we commit to annual levy \$3,000.00.

Carried.

**25/16 -NBRI Approvals:**

Moved by H.Reichert THAT we approve the following projects in Division 6:  
NE 26 35 28 W3M File #S092534 Approach/Well Sites/Access Road  
SE 36 35 28 W3M File #S104231 Close Proximity/Approach/Well Sites  
NE 16 26 35 28 W3M File #S104925 Close Proximity/Approach/Well Sites

Carried.

*MS.*  
Reeve.

*MS.*  
Administrator.

**26/16–Fleck Pit: Reclamation**

Moved by Henderson THAT we explore contractors for the summer of 2016.

Carried.

**27/16 –McKercher: PFRA Lands**

Moved by Rumohr THAT we agree to the delivery of legal papers to the Sask Gov't as they have failed to respond to our November Dundurn meeting.

Carried.

**28/16 –Outside Workers: 2016 Projects**

Moved by Rumohr THAT we advertise for seasonal/full-time employee.

Carried.

**29/16-Reports:**

Moved by Reichert THAT we recognize the following reports:

Budget Planning: Roads 2016 – paving costs and options

Pub Works: Graders, Product Link

PFRA: convention resolution, status of negotiations

Finning Canada- extended warranty

Carried.

**APPOINTMENTS:**

Public Forum, Procedures Bylaw: no response


Norbert Kratchmer, Pest Control : Inspection Report

**30/16 – Adjourn:**

Moved by J.Kohlman THAT we adjourn. (7:00 p.m.)

Carried.

  
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Reeve.

  
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Administrator.