

A regular meeting of the Council of the Rural Municipality of Heart's Hill No. 352 was held in the Municipal Office at 405 Grand Avenue, Luseland, Saskatchewan on January 12, 2023.

CALL TO ORDER:

Reeve Gordon Stang called the meeting to order at 4:55 p.m.

MEMBERS PRESENT:

Reeve Gordon Stang and Councillors Keith Rumohr (Div. 1), David Gette (Div. 2), Terrance Kohlman (Div. 3), Blaine Thrun (Div. 4), Jerome Kohlman (Div. 5), Herbert Reichert (Div. 6), Administrator Janelle Franko, and Assistant Administrator Brenda Gintaut.

1/23-AGENDA:

Moved by Rumohr THAT Council accept the agenda as presented.

Carried.

DECLARATION OF INTEREST: None

2/23-MINUTES:

Moved by Gette THAT Council approve the content of the Minutes of the Regular Meeting of Council held on December 8, 2022.

Carried.

DELEGATIONS: None

COMMUNICATIONS:

3/23-COMMUNICATIONS:

Moved by Thrun THAT the following items, having been presented, be filed or dealt with as indicated:

Ken Francis, MP	Season's Greetings
S.A.R.M. (Sask. Association of Rural Municipalities)	Weekly Bulletins
	Rural Sheaf
S.A.M.A. (Sask. Assessment Management Agency)	AGM in Regina - Apr. 5 (Virtual Option)
S.M.H.I. (Sask. Municipal Hail Insurance)	2022 Claim Report
Ag. Health and Safety Network	Season's Greetings
W.C.B. (Workers Compensation Board)	Certificate of Achievement
R.C.M.P.	Q3 Report
Munisoft	Community Initiative Programs
PHO (Plant Health Officer)	Winter Newsletter
	2022 Clubroot Map
TransGas	Abandonment Notification

Carried.

4/23-MUNISOFT COMMUNITY INITIATIVE & RELIEF FUND DRAW:

Moved by T. Kohlman THAT Administration jointly submit the Pioneer Haven/Villa Marie for the Community Project Draw and the Macklin/Luseland/Denzil Food Banks for the Relief Fund Draw.

Carried.

REPORTS OF ADMINISTRATION AND COMMITTEES:

5/23- 2022 STATEMENT OF FINANCIAL ACTIVITIES AND LIST OF ACCOUNTS FOR APPROVAL:

Moved by J. Kohlman THAT Council accept the Statement of Financial Activities for the Month of December 2022 as presented by Administrator Janelle Franko, and List of Accounts for Approval to complete the year 2022 comprising of cheques #7460 to and including #7481, and other payments 397058 to 397990 totalling \$28,925.93, together with Paymate: Payroll Summary Report - Payroll 01- October (Revised) totalling - \$26,010.96 and Paymate: Payroll Summary Report - Payroll 01- December totalling - \$22,210.32, as attached for approval.

Carried.

Reeve

Administrator

6/23-LIST OF ACCOUNTS FOR APPROVAL:

Moved by J. Kohlman THAT Council accept the List of Accounts for Approval beginning 2023 comprising of cheques #7482 to and including #7511, and other payments 1-Man to 400002 totalling \$143,276.76, together with Paymate: Payroll Summary Report – Council 02 – totalling \$3,176.20, as attached for approval.

Carried.

7/23-2023 CALENDAR:

Moved by Reichert THAT the extra 2023 Municipal Calendars be sold for \$10 per calendar (taxes included) to anyone looking to purchase.

Carried.

8/23-REPORTS OF COMMITTEES:

Moved by Rumohr THAT Council accept the following written and verbal reports:

West Central Municipal Gov’t Committee: K. Rumohr

Macklin Lake Regional Park: T. Kohlman

Carried.

9/23-PIONEER HAVEN GENERATOR DONATION:

Moved by Reichert THAT Council donate \$2,500 towards the Pioneer Haven Generator Project.

Councillor Rumohr opted to abstain from the vote.

Carried.

REEVE AND COUNCILLOR FORUM:

UNFINISHED BUSINESS:

NEW BUSINESS:

10/23-2023 S.A.R.M. INSURANCE POLICIES:

Moved by Gette THAT Council acknowledge the following insurance policies of the Municipality with all coverage renewed from January 1, 2023, to 12:01 a.m. January 1, 2024:

- SARM Administrative Fidelity Bond (\$25,000 coverage) c/w Registered Mail (\$50,000 coverage) & Money and Securities (\$2,500 coverage);
- SARM Property Self-Insurance (Various Buildings & Equipment, Fire Fighting Expense and Equipment Rental Fee Reimbursement coverages);
- SARM Liability Self-Insurance (\$3M coverage) c/w Errors & Omissions (\$500,000 coverage).; and
- SARM Excess Liability Insurance (\$2M coverage) c/w Errors & Omissions (\$500,000 coverage).

Carried.

11/23-TERM DEPOSIT:

Moved by T. Kohlman THAT Administrator Janelle Franko and Reeve Gordon Stang be authorized to transfer \$7,000,000 from reserves into a one year non-redeemable term deposit (beginning January 16, 2023, rate 4.15%) at the Luseland Credit Union, Luseland, Sask.; and further, THAT the funds to be used are as follows:

- Future Expenditure - \$3,000,000
- Debenture - \$200,000
- Road Construction - \$2,000,000
- Gravel - \$800,000
- Paving - \$1,000,000

Carried.

12/23-MEMBERSHIP RENEWALS:

Moved by Thrun THAT Council renew their membership in the following organizations for 2023:

- Saskatchewan Association of Rural Municipalities - \$3,955.86
- District #30 A.D.D. Board - \$100.00

Carried.

13/23-RECREATION BOARD GRANTS:

Moved by J. Kohlman THAT as per Policy 9.1 Recreation Grants, Council provide the following Recreation Grants for 2023:

- Town of Macklin \$10,000.00;
- Town of Luseland \$10,000.00;
- Village of Denzil \$5,000.00; and
- Major Recreation Board \$5,000.00.

Carried.

Reeve

Administrator

14/23-SASK LOTTERY COMMUNITY GRANT PROGRAM:

Moved by Reichert THAT Council allocate the 234 census population of the Municipality, at \$7.95 per capita under the 2024 Saskatchewan Lottery Community Grant Program, to the following communities:

- Town of Luseland 78;
- Town of Macklin 78;
- Village of Denzil 39; and
- Village of Major 39.

Carried.

15/23-WORKERS COMPENSATION RETURN:

Moved by Rumohr THAT Council authorize Administration to complete the 2022 Workers' Compensation Return; and further, that the elected officials' coverage be set at the minimum amount for 2023.

Carried.

16/23-SARM CONVENTION:

Moved by Gette THAT Outside Workers Dan Fisher and Ernest Scheck be authorized to attend the 2023 S.A.R.M. Annual Convention Tradeshow to be held at Prairieland Park in Saskatoon, Sask., March 14-15, 2023; and further, THAT the Municipality pay their travel allowance, meal allowance, and two night's accommodation.

Carried.

17/23-REINSTATE DANIEL BAIER:

Moved by T. Kohlman THAT Council acknowledge hiring back seasonal employee Daniel Baier effective Dec. 20, 2022, until such time as staffing is required.

Carried.

18/23-APPOINTMENT - AUDITOR:

Moved by Thrun THAT HRO Chartered Professional Accountants P.C. Ltd. of North Battleford, Sask. be appointed as the auditing firm of the Municipality for 2023; and further, the Reeve and Administrator be authorized to sign the Letter of Engagement – Objective and Scope of the 2022 Audit of Records of the Municipality.

Carried.

19/23-RMAAS MEMBERSHIP RENEWALS:

Moved by J. Kohlman THAT Council pay the 2023 membership fees to the Rural Administrators' Association of Saskatchewan on behalf of the following:

- Janelle Franko, Administrator \$425.00; and
- Brenda Gintaut, Assistant Administrator \$175.00.

Carried.

20/23-UMAAS/RMAAS SPRING WORKSHOP:

Moved by Reichert THAT Council authorize Administration attending the UMAAS/RMAA Spring Workshop on Wednesday, March 22, in North Battleford, Sask., at a cost of \$100 per person, plus mileage of \$.60/km; and further, THAT Council approve the closure of the Municipal office for the day.

Carried.

21/23-RMAA CONVENTION:

Moved by Rumohr THAT Council authorize Administration attending the annual Rural Municipal Administrator's Association convention in Saskatoon, Sask., May 15-18, 2023; and further, THAT the Municipality pay their travel allowance, meal allowance, and accommodations; and further, THAT Council approve the closure of the Municipal office for these days.

Carried.

22/23-CROWN LEASE LAND IN ARREARS:

Moved by Gette THAT Council submit a request to the Ministry of Agriculture – Lands Branch for the cancellation of the following Crown Lease Land that is in arrears of taxes and in accordance with the Ministry's Policy for Non-Payment of Property Taxes Relative to Provincial Lands:

- SW 06-34-26W3; NW 02-34-27W3; and SE 02-34-27W3.

Carried.

23/23-PROSPERA ENERGY INC. ACCOUNT SETTLEMENT PROPOSAL:

Moved by T. Kohlman THAT Council accept Prospera Energy Inc.'s account settlement proposal and authorize Reeve Gordon Stang to sign.

Carried.

Reeve

Administrator

24/23-OIL & GAS TAX ARREARS:

Moved by Thrun THAT Council authorize Administration mailing registered letters to all Oil & Gas Companies in arrear of taxes as per Policy 3.5 Unpaid Oil and Gas Taxes.

Carried.

25/23-RGE RD 3275 ROAD CONSTRUCTION EASEMENTS & FENCING:

Moved by J. Kohlman THAT Council acknowledge the signing by landowners, James & Carlene Friedrich (SW 05-36-27W3, SE 06-36-27W3), for temporary easements and the fencing removal/replacement agreements, as attached hereto and forming a part of these minutes, for the purpose of road construction on Rge Rd 3275.

Carried.

26/23-SASKPOWER UNDERGROUND ROADWAY CROSSING ON RNG. RD. 3284:

Moved by Reichert THAT Council acknowledge SaskPower's request to bore underground on Rng. Rd. 3284, on the 66ft right-of-way, in the NW 21-35-28W3; and further, THAT Administration sign the acknowledgement letter stating the R.M. has no objections.

Carried.

27/23-DUCKS UNLIMITED CONSERVATION EASEMENT – SW 31-34-27W3:

Moved by Rumohr THAT Council acknowledge the Ducks Unlimited Canada Conservation Easement notice for the SW 31-34-27W3; and further, THAT they have no objections to this being registered.

Carried.

28/23-2023 APPOINTMENT - BOARD OF REVISION, SECRETARY:

Moved by T. Kohlman THAT Council appoint Liana Stepan of Western Municipal Consulting Ltd., Meota, Sask., as this Municipality's Board of Revision Secretary for 2023 and that she be remunerated as per the fee schedule; and further, THAT if Liana Stepan is unable to perform secretarial functions for reasons which may include scheduling difficulties, the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried.

29/23-KERROBERT & DISTRICT AG SOCIETY DONATION:

Moved by Thrun THAT Council donate \$250 toward the 2023 Kerrobert & District Ag Society's 4-H Show and Sale.

Carried.

30/23-PRAIRIE SUNSET MUSIC FESTIVAL:

Moved by J. Kohlman THAT Council donate \$200 towards the 2023 Prairie Sunset Music Festival to be held in Luseland, Sask.

Carried.

31/23-STRATHCONA RESOURCES LTD. APPROVAL, DIVISION 6:

Moved by Reichert THAT Council approve the following project:

NE 20-35-28W3

Strathcona Resources Ltd.: S092573

Utilize Existing Approach/Wellbore;

Carried.

32/23-ADJOURNMENT:

Moved by Reichert THAT this meeting does now adjourn at 8:12 p.m. this day.

Carried.

Reeve

Administrator