

Rural Municipality of Heart's Hill No. 352

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6.6 FINAL INSPECTION - CONSTRUCTION

DEFINITION:

POLICY:

Prior to the signing of the Contractor's release and authorization of the final payment and/or holdback, the road construction project shall be inspected by the Reeve, the Division Councillor where the project is located, and the Municipality's engineer. Their report shall be presented to Council for approval. If the report states they are satisfied the Contractor has successfully fulfilled all of his obligations, Council shall authorize by resolution, the release of the final payment and/or holdback to the Contractor and the signing of the Contractor's release.

RATIONALE:

Signing the Contractor's release terminates the Contractor's obligations to the Municipality and entitles the Contractor to all outstanding payments. It is important the final inspection involves Municipal representatives and the Municipal engineer so all concerns and discrepancies are discussed, noted and dealt with. The Municipality will have little or no recourse to address any discrepancies after the release is signed. Requiring the passing of a resolution to authorize the signing of the contractor's release and the release of the final payment, creates a forum for Council to collectively to assess the project and deal with any discrepancies and penalties.

The Contractor must present the signed release for the project to his financial institution to have his insurance bond released enabling his ability to bid on future projects.

AUTHORITY:

The Municipalities Act, Section 12(1), 159