

# *Rural Municipality of Heart's Hill No. 352*

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## **4.6 MUNICIPAL SAFETY POLICY**

### ***DEFINITION:***

### ***POLICY:***

The R.M. of Heart's Hill No. 352 is committed to an effective Health and Safety System that protects its staff, its property, and the public from incidents.

Employees at every level, including Councillors, are responsible for the Municipality's overall safety initiatives. Active participation by everyone is necessary for the safety excellence the RM expects. Council supports coordination of safety among all workers on every work site.

Management and Council support participation in the system by all employees and will provide appropriate equipment, training, and procedures. All employees will be equally responsible for minimizing incidents within our work sites. Safe work practices and procedures will be clearly defined in the Safety Guidelines Manual for all employees to follow.

All employees share the responsibility to perform their tasks in a safe manner by:

- Following safe work procedures
- Wearing and using personal protective equipment when required
- Participating in safety training
- Reporting any unsafe work conditions procedures

Incidental loss can be controlled through good management in cooperation with active employee participation. Safety is the direct responsibility of all Councilors, employees, and contractors.

An injury and incident free workplace is our goal. Through continuous safety and loss control effort, we can accomplish this.

**\*The safety information in this policy does not take precedence over Occupational Health & Safety (OH&S) Regulations. All employees should be familiar with the OH&S Act and Regulations.**

### ***RATIONALE:***

The adaption of a Municipal Safety Manual provides a comprehensive and universal source of rights, responsibilities and expectations for Councillors, employees and contractors working in the Municipality.

### ***AUTHORITY:***

Resolution: 287/19, Safety Manual July 2018  
The Municipalities Act: 81, 82(1)