

# *Rural Municipality of Heart's Hill No. 352*

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## **4.17 DIVISION BOUNDARY REVIEW POLICY**

### ***DEFINITION:***

A process of regularly reviewing the division boundaries to ensure fair representation throughout the Municipality and that any imbalances are justified and within reasonable limits.

### ***POLICY:***

Beginning in June, 2023, and every four years thereafter, Council shall review the Municipality's division boundaries per *Municipalities Act Sect. 49.1* during their regularly scheduled council meeting. Remuneration for the meeting will be at the rate set by Council for that year. Council shall take into account for each division the residential population, number of properties, number of voters, rates of growth, local developments and any other factors that are applicable at that time. Once Council has determined the division boundaries are justified and effective representation is met, Administration shall complete a final report to be accepted by Council before the end of the year. As per the *Municipalities Act Sect. 117(1)(c)*, once a committee report has been presented to Council, it shall be made available for public inspection. The report shall also be posted on the Municipality's website for public viewing, explaining the results of the review and if any further action is to be taken. If it is determined that the division boundaries require altering, Council shall pass a resolution to apply to the Ministry of Government Relations to alter the boundaries as per *Municipalities Act Sect. 49(4)*.

### ***AUTHORITY:***

Municipalities Act: 49.1