

Rural Municipality of Heart's Hill No. 352

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2.4 REMUNERATION /ALLOWANCES for EMPLOYEES and OTHER COMMITTEE APPOINTEES

DEFINITION:

Remuneration and allowances includes payment for service, time spent, loss of pay due to service and repayment of costs (mileage, meals) incurred while serving.

POLICY:

Employees, on non-scheduled work days, and Committee Appointees shall be monetarily reimbursed for time spent serving the Municipality and reimbursed for expenses they incurred while serving. The rates shall be equal to the rates of a Council member.

For simplicity, where possible, standard rates will be set and applied.

Mileage and meal rates will fall within the Federal Government's recommended rates.

Rates will be reviewed and set annually at the regular November Council meeting or the December meeting in an election year, for the following year.

The employee and/or appointee is to track and submit time spent, mileage, meals and other expenses incurred for Council's approval of payment.

RATIONALE:

In these incidents, the delegate is serving in a role similar to a Council member. As the Council member would have received remuneration, the Municipality believes the delegate should be entitled to the same remuneration.

AUTHORITY:

Resolution: 287/19

Policy: 3.9, 2020 Municipal Rates

The Municipalities Act: 81, 82(1)