

265/19-2020 SARM PROPERTY SELF INSURANCE PLAN:

Moved by Gette THAT for 2020 Council renew the SARM Property Self-Insurance Policy complete with the noted coverage changes. Carried.

266/19-2020 SARM FIDELITY BOND:

Moved by Gette THAT for 2020 Council renew the SARM Fidelity Bond Self Insurance Policy with no changes being made from previous year. Carried.

267/19-LAND PARCEL IN CACTUS LAKE:

Moved by T. Kohlman THAT Council acknowledge the correspondence received from Howardenna Alexandra Kembel-McGrory regarding the ownership of a parcel of land in the Hamlet of Cactus Lake that is still titled to her late Grandmother, Minnie Kembel; and further, that Council would be in favour of proceeding under *The Tax Enforcement Act* to eventually acquire title to the property and, in turn, transfer this title to the beneficiaries, namely Howardenna Alexandra Kembel-McGrory and Paul Neil Alfred Schulz, subject to signing an Agreement for Sale for Right-of-Way that may be required for road widening of the east-west grid road going through the Hamlet. Carried.

268/19-TOWN OF LUSELAND WASTE DISPOSAL:

Moved by Thrun THAT due to the lack of use by the Municipality’s ratepayers using the Town of Luseland waste disposal site, that Council give notice to the Town of Luseland that the Municipality wishes to opt out of the Waste Disposal Agreement as of January 1, 2020. Carried.

269/19–MISC. OIL & GAS APPROVALS:

Moved by J. Kohlman THAT Council approve the following projects:

NW 15-35-26	Cona File No. S108635	Existing Approach
N ½ 6 & SW 6 & SE 7-36-27W3	Cona File No. X200732 to 200735	Pipeline Tie-Ins
SE 29-36-28W3	Caltex File No. S0435	Existing Approach
S ½ 29-36-28W3	Caltex File No. E0870	Pipeline Tie-In.

Carried.

270/19-COMMUNICATIONS:

Moved by Rumohr THAT the following items, having been presented, be filed or dealt with as indicated:

Government of Sask.	Gas Tax Fund Agreement Amendment
	Premier’s Dinner – Kindersley, Nov 14 th
Ministry of Highways	TAC Memo and Road Closure Consent
	Traffic Count Recounts
S.A.R.M.	Weekly Bulletins
	Municipal Revenue Sharing Declaration
	Resolution Committee Proposal
	PM Expressed Need to Work with Western Provinces
	Response to Sask Speech from the Throne
	Short & Long Term Benefit Renewal
	Standard Liability & Excess Liability Renewal
	Property Insurance Coverage Renewal
	Fidelity Bond Renewal
S.A.M.A.	Sask. Court of Appeal – Oil & Gas Storage Equipment
	New SAMAView Website
A.P.A.S.	Membership Request and Newsletter
Howardeena Kembel-McGrory	Kembel Property in Cactus Lake
West Central Crisis and Family Support	Thank You for Addictions Donation
Town of Luseland	Library & Landfill Operating Invoice
Luseland Credit Union	Member Survey
Kowal Construction Alta. Ltd.	Gravel Aggregate for Sale
Royal Canadian Legion	Contribution and Attendance at Service
Approvals	Division 1 & 2 (1)
	Division 5
	Division 6 (2)

Other Correspondence to be dealt with as per Agenda

Bradford Li Pi Shan, Resource Management
S.A.R.M.

Borrow Areas & Crop Damage Acres for Div. 5 Drainage
Administrators 2020 Salary Schedule Guidelines
Mid Term Convention Resolutions

Carried.

271/19-REPORTS of ADMINISTRATION and COMMITTEES:

Moved by Gette THAT Council accept the following written and verbal reports:

“**Statement of Financial Activities**” for the Month of October: Calvin Giggs

“**List of Accounts for Approval**” comprising of cheques #6433 to and including #6466, and other payments 19142-M to 267437-M totalling \$108,622.89, together with Paymate: Payroll Summary Report - Payroll 01- totalling - \$38,450.96 and Council 02- totalling-\$3,926.00, as attached for approval: Calvin Giggs

Administrator Notes: Calvin Giggs

Macklin & District Fire Department: Blaine Thrun

Villa Marie: Herb Reichert

Northwest Heavy Oil Municipalities Committee: Gordon Stang & Calvin Giggs.

Carried.

REEVE AND COUNCILLORS FORUM

272/19-CLAY BORROW & CROP DAMAGE COMPENSATION:

Moved by T. Kohlman THAT Council reimburse the following landowners for the purchase of clay from a surface borrow and compensation for crop damage as a result of the municipality repairing a water erosion in the ditch along the W.NW 22-36-27W3:

- Patrick and Raymond Erker – Clay Purchase \$2,692.80; and
- Travis Erker – Crop Damage \$2,610.00.

Carried.

273/19-GRAVEL PORTION OF HIGHWAY NO. 317:

Moved by J. Kohlman THAT Administration be authorized to request an information package from Saskatchewan Highways and Infrastructure for the Municipality to become involved with assisting the Province with the reconstruction and maintenance of the gravel portion of Highway No. 317.

Carried.

UNFINISHED BUSINESS

274/19-SARM CONVENTION DELEGATES:

Moved by Rumohr THAT Council authorize the following to attend the S.A.R.M. Mid Term Convention to be held in Regina, Sask. on November 13 & 14, 2019:

- Official Delegates: David Gette & Terrance Kohlman; and
- Visiting Delegates: Calvin Giggs & Janelle Franko;

and further, that the Municipality provide for the hotel rooms, travel and meal allowance.

Carried.

275/19-SALE OF CONFERENCE TABLE & MAP CARTS:

Moved by Gette THAT Council sell the former conference table of the Municipality to Lifting Solutions Inc. for \$250.00 and donate the 2 new map carts to the Luseland Library. Carried.

NEW BUSINESS

276/19-BYLAW FIRST READING:

Moved by T. Kohlman THAT Bylaw No. 5/19, being a Bylaw for Entering into an Agreement to Provide Fire Protection, be read a first time.

Carried.

277/19-BYLAW SECOND READING:

Moved by Thrun THAT Bylaw No. 5/19, being a Bylaw for Entering into an Agreement to Provide Fire Protection, be read a second time.

Carried.

278/19-BYLAW THIRD READING:

Moved by J. Kohlman THAT Bylaw No. 5/19, being a Bylaw for Entering into an Agreement to Provide Fire Protection, be given three readings at this meeting.

Carried Unanimously.

279/19-BYLAW ADOPTION:

Moved by Reichert THAT Bylaw No. 5/19, being a Bylaw for Entering into an Agreement to Provide Fire Protection, be read a third time and finally adopted.

Carried.

280/19-2019 WAGES AND SALARIES:

Moved by Rumohr THAT the following wage rates and salaries for the municipality’s employees be set as follows for the 2020 year:

- Daniel Baier \$34.00 per hour (\$0.50 per hour increase);
- Terrance Loerzel \$31.50 per hour (\$0.50 per hour increase);
- Ernest Scheck \$35.50 per hour (\$0.50 per hour increase);
- Brenda Gintaut \$28.00 per hour (\$0.50 per hour increase); and
- Janelle Franko \$55,825.00 per annum (\$825.00 per annum increase)

and further, that the salary and wage rate for Administrator, Calvin Giggs and Road Foreman, Daniel Fisher, remain the same as in 2019.

Carried.

281/19-2020 CEMETERY CONTRACT:

Moved by Gette THAT the Cemetery Contract with Kellie Demers, dated March 4, 2019, for the care and maintenance of the Heart’s Hill Cemetery be renewed with no changes for 2020.

Carried.

282/19-2019 CACTUS LAKE HALL JANITOR CONTRACT:

Moved by T. Kohlman THAT the Cactus Lake Hall Janitorial Contract with Vanessa Taylor, dated January 20, 2016, for the janitorial and booking services of the Cactus Lake Hall be renewed with no changes for 2020.

Carried.

283/19-OFFICE SIDEWALK SNOW CLEARING:

Moved by Thrun THAT Council acquire the services of Dennis Obrigewitch to keep the snow and ice clear on the sidewalk on both sides of the municipal office at 405 Grand Avenue, Luseland, Sask. during the 2019-20 winter season at a price between \$10.00 and \$20.00 per snow clearing depending upon severity and with a signed receipt; and further, that Administration be authorized to pay Mr. Obrigewitch out of petty cash for the work performed each time.

Carried.

284/19-COUNCIL REGULAR MEETINGS:

Moved by J. Kohlman THAT the regular meetings of Council be held in the municipal office at 405 Grand Avenue, Luseland, Sask. each month on the first Thursday following the first Monday commencing at 5:00 p.m. local time.

Carried.

285/19-PUBLIC NOTICE ACKNOWLEDGEMENT:

Moved by Reichert THAT Council acknowledge the Public Notice, dated October 24, 2019, issued by the Administrator, pursuant to Clause 3.1(j) of Bylaw No. 3/19, concerning the setting of remuneration for members of Council and for members of Council Committees and other bodies established by Council for the year 2020 at this meeting; and further, that the Notice be attached hereto and form a part of these minutes.

Carried.

286/19-2020 REMUNERATION/ALLOWANCES FOR COUNCIL:

Moved by Rumohr THAT for the year 2020 the Indemnity, Travel and Meal Allowances for Council be as follows: Regular Council Meetings - \$250.00, Special Council Meetings in Lieu of a Regular Council Meeting - \$250.00, Special Council Meetings - \$175.00, Supervision of Works - \$175.00/day, Committee Meetings, including Convention Attendance - \$175.00/day (All per day allowances are based on an 8 hour day), Travel on Municipal Business - \$0.55/km and Meals on Municipal Business outside the Municipality - Breakfast - \$15.00, Dinner - \$15.00 and Supper \$30.00 or (\$60.00/day).

Carried.

287/19-2020 REMUNERATION/ALLOWANCES FOR EMPLOYEES AND OTHER COMMITTEE APPOINTEES:

Moved by Gette THAT for the year 2020 the Indemnity, Travel and Meal Allowances for Employees and other Committee Appointees be as follows:

- Other Committee Appointees: Committee Meetings - \$175.00/day; and

- Employees (Other than a Scheduled Working Day):
Delegated Duties - \$175.00/day;
(Per day allowance is based on an 8 hour day)

Travel on Municipal Business - \$0.55/km and Meals on Municipal Business outside the Municipality - Breakfast - \$15.00, Dinner - \$15.00 and Supper \$30.00 or (\$60.00/day).

Carried.

288/19-2020 APPOINTMENT - BOARD OF REVISION, SECRETARY:

Moved by T. Kohlman THAT Council appoint Kathy Reschny as this municipality's Board of Revision Secretary for 2020.

Carried.

289/19 –2020 APPOINTMENT - BOARD OF REVISION:

Moved by J. Kohlman THAT Council appoint Steve Allen, Charlie Boser, William Kramer and Tim Richelhoff to the Board of Revision of the municipality for 2020.

Carried.

290/19 – 2020 APPOINTMENT - AUDITOR:

Moved by Reichert THAT Holm Raiche Oberg Chartered Professional Accountants P.C. Ltd. of North Battleford, Sask. be appointed as the auditing firm of the municipality for 2020.

Carried.

291/19 –2020 APPOINTMENT – SOLICITOR:

Moved by Rumohr THAT Council appoint Neil Law Office of Unity, Sask. as the municipality's solicitor for 2020.

Carried.

292/19–2020 FINANCIAL INSTITUTION:

Moved by Gette THAT Council continue to conduct all of their 2020 banking business with the Luseland Credit Union Limited; and further, that the municipality's signing officers for financial transactions be as follows:

- Administrative staff being any one of the following: Administrator, Calvin Giggs or Assistant Administrator, Brenda Gintaut; and
- Reeve Gordon Stang or the Deputy Reeve for the municipality.

Carried.

293/19-2020 MUNICIPAL ELECTION POLLING PLACES:

Moved by T. Kohlman THAT Council name the Cactus Lake Hall, situated on Parcel R, Block G607 in the Hamlet of Cactus Lake, as the Municipality's polling place for all municipal elections to be held in the Municipality for the year 2020.

Carried.

294/19-STRAY ANIMALS ACT ADMINISTRATION:

Moved by Thrun THAT Council appoint the Administrator of the Municipality as the Administrator for the purposes of *The Stray Animals Act* and in the absence of the Administrator, the Assistant Administrator to act in the Administrator's stead.

Carried.

295/19-OUTSIDE WORKER EMPLOYMENT POLICY:

Moved by J. Kohlman THAT after having reviewed the Outside Worker Employment Policy No. 178/18, that Council accept the same without any changes.

Carried.

296/19-SALARIED EMPLOYED OFFICE PERSONNEL EMPLOYMENT POLICY:

Moved by Reichert THAT after having reviewed the Salaried Employed Office Personnel Employment Policy No. 256/19, that Council accept the same without any changes.

Carried.

297/19-HEALTH AND SAFETY MANUAL

Moved by Rumohr THAT due to a revision request by the Municipality’s Administration, that Council amend the Health and Safety Manual of the Municipality by deleting the “Harassment and Discriminatory Policy” where it appears in Section 2.3 of the said Manual, and replace it with a newer and updated version to be known as the “Harassment and Discriminatory Prevention Policy”; and further, that the new Section 2.3 be attached to and forming a part of these minutes. Carried.

298/19-RIGHT-OF-WAY COMPENSATION:

Moved by Gette THAT when any right-of-way is required to be purchased in 2020, that Council offer the landowner, through an Agreement for Sale, a sum of 1.2 times the assessed value per S.A.M.A. titled acre of that parcel of land affected. Carried.

299/19-LANDOWNER COMPENSATION:

Moved by T. Kohlman THAT the following rates be established for expenditures relating to roadwork conducted by the municipality in 2020:

- Powered and non-powered equipment - According to the current Saskatchewan Farm Machinery Custom and Rental Rate Guide;
- Fence Removal - \$1,000.00 per mile;
- Fencing Compensation - 0-5 years old: 4 wire \$6,000, 3 wire \$5,500, 2 wire \$5,000 per mile;
6-10 years old: 4 wire \$4,800, 3 wire \$4,400, 2 wire \$4,000 per mile;
11- 15 years old: 4 wire \$3,600, 3 wire \$3,300, 2 wire \$3,000 per mile;
16-20 years old: 4 wire \$2,400, 3 wire \$2,200, 2 wire \$2,000 per mile;
21+ years old: 4 wire \$1,200, 3 wire \$1,100, 2 wire \$1,000 per mile;
- Snow plowing - \$175.00/hour, tractor and rotary plow;
- Sand – \$.75/Yd³;
- Clay – \$2.04/Yd³; and
- Rock – \$2.04/Yd³.

Carried.

300/19-FUEL & GAS REQUIREMENTS:

Moved by Thrun THAT Council continue obtaining the municipality’s fuel, oil and gas requirements from the Delta Co-operative Ltd., Unity, Sask. for 2020. Carried.

301/19-RENTAL RATES AND SALE OF SUPPLIES:

Moved by J. Kohlman THAT Council approve the following rates for the rental of municipal equipment and sale of supplies for 2020:

- Grader - \$155/Hr (plus GST & PST where applicable);
- Terex Scraper - \$200.00/Hr (plus GST & PST where applicable), maximum 1 day per Ratepayer per year;
- Cactus Lake Hall – Meetings \$50.00, Hall no Kitchen \$100.00/day, Hall with Kitchen \$125.00, No Stag party rentals (All rates plus GST);
- Municipal Maps – In person \$20.00/map, Mailed \$25.00/map (GST & PST Included), Ratepayers - 1 free copy;
- 2% Strychnine Gopher Poison - \$12.25/bottle (No GST or PST); and
- AEGIS Bait Stations - \$30.00 (GST & PST Included).

Carried.

302/19-MISCELLANEOUS APPOINTMENTS:

Moved by Reichert THAT Council make the following miscellaneous appointments for 2020 or as indicated:

- Fire Chief – Luseland & District Fire Department Matthew Rumohr;
- Fire Chief – Macklin Fire Department Patrick Stang;
- Fire Chief – Major Fire Department Duane Bazylinski;
- Macklin Lake Regional Park Rep Terrance Kohlman;
- KLD Wellness Foundation Rep Keith Rumohr;
- Macklin & District Doctor Recruitment & Clinic Board Rep Herbert Reichert;
- Pioneer Haven Lodge Board Keith Rumohr
- Villa Marie / Golden Twilight Lodge Board Rep Herbert Reichert;
- District 30 ADD Board Rep Jerome Kohlman;
- Luseland Volunteer Fire Board Rep Blaine Thrun;

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- Macklin & District Fire Protection Board Rep Blaine Thrun;
- Major & District Fire Board Rep Keith Rumohr;
- Luseland Regional Airport Board Rep Blaine Thrun;
- West Central Municipal Gov't Committee Rep Keith Rumohr;
- SMHIA Annual Meeting Delegate Jerome Kohlman; and
- SMHI Crop Certification Officer RM #352 Municipal Administrator
- Pest Control Officer (PCO) Dwayne Koop;
- Plant Health Officer's & PCO's for Clubroot Katey Makohoniuk, Joanne Kwasnicki, Betty Johnson, Lynne Roszell, Chelsea Baraniecki & Colleen Fennig;
- Weed Inspector Dwayne Kembel; and
- Wheatland Regional Library Board Rep MaryAnne Bazylnski.

Carried.

303/19-DEPUTY REEVE APPOINTMENT:

Moved by Rumohr THAT Council appoint Councillor Blaine Thrun as the Deputy Reeve for the Municipality, effective immediately and until his successor is appointed or at the first meeting of Council in November 2020, whichever occurs first. Carried.

304/19-COUNCIL COMMITTEES:

Moved by Gette THAT the following Council Committees and appointments be made:

- Finance Committee (Payment Vouchers) Any two members of Council, except the signing officers;
- Road Supervision Committee All Council Members
- Road Restriction Committee All Council Members;
- Gravel Committee Reeve Stang, Councillors Reichert, J.Kohlman & Gette;
- Local Emergency Planning Committee All Council Members;
- Local Emergency Co-ordinator Reeve Stang;
- Local Deputy Emergency Co-ordinator Councillor Rumohr;
- OH & Safety Council Committee Councillors Rumohr & Reichert; and
- OH & Safety Representative Dan Fisher

Carried.

305/19-ENTERTAINMENT OF GUESTS:

Moved by T. Kohlman THAT Council provide for the entertainment of guests by providing for the cost of tickets for any member of Council and Staff, including spouses, the opportunity to attend the Bosses' Night Out Community Christmas Party in support of Bell Acres Golf Course to be held in the Luseland Community Hall on December 7, 2019 at a price of \$40.00 per person; and further, that Council authorize Administration to purchase and donate an item or items, to a maximum purchase(s) of \$200.00, for the Community's Silent Auction to be held at the same time. Carried.

306/19-ADJOURNMENT:

Moved by Thrun THAT this meeting does now adjourn at 10:15 p.m. this day.

Carried.

Reeve

Administrator