

A regular meeting of the Council of the Rural Municipality of Heart's Hill No. 352 was held in the Municipal Office at 405 Grand Avenue, Luseland, Saskatchewan on Thursday, October 10, 2019.

CALL to ORDER:

Reeve Gordon Stang called the meeting to order at 5:00 p.m.

MEMBERS PRESENT:

Reeve Gordon Stang and Councillors Keith Rumohr, David Gette, Terrance Kohlman, Blaine Thrun, Jerome Kohlman and Herbert Reichert. Office staff: Administrator, Calvin Giggs, Assistant Administrator, Brenda Gintaut and Administrator-in-Training, Janelle Franko.

230/19-AGENDA:

Moved by Rumohr THAT Council accept the agenda as presented.

Carried.

231/19-MINUTES:

Moved by Gette THAT Council approve the content of the Minutes of the Regular Meeting of Council held on September 5, 2019.

Carried.

232/19-MINUTES:

Moved by T. Kohlman THAT Council approve the content of the Minutes of the Special Meeting of Council held on September 16, 2019.

Carried.

233/19-DELEGATIONS:

Moved by Thrun THAT Council approve the verbal reports from:

- Bradford Li Pi Shan, Engineer, Resource Management International Inc. Re: Various Road Projects.

Carried.

COMMUNICATIONS:

234/19-CUSTOM MOWING FOR SASK. HIGHWAYS:

Moved by Gette THAT Council approve the request from Brent Ternes, Operations Supervisor, Saskatchewan Highways and Infrastructure for the Municipality to help in mowing a single shoulder cut of approximately 22.80 Kms on Highway No. 317; and further, that the rate to be charged for the work be set at \$170.00 per hour.

Carried.

235/19-NHOM COMMITTEE MEETING:

Moved by T. Kohlman THAT the Reeve and Administrator be authorized to attend the North West Heavy Oil Municipalities Committee meeting to be held at the R.M. of Wilton Municipal Office in Marshall, Sask. on November 1, 2019 for the purpose of meeting with representatives of the Canadian Association of Petroleum Producers (CAPP) to discuss municipal council's issues pertaining to the decline in oil activity in recent years, pipelines as a route to market, pricing concerns, tax fairness/inequalities, etc..

Carried.

236/19-CROSSING AGREEMENT:

Moved by Thrun THAT Council authorize Administration to sign and execute a Road Crossing Agreement that was prepared by Plains Midstream to do grader work above a pipeline crossing an old unregistered roadway located thru Section 7-36-28W3 and in so doing, level out the entire road so that the abutting landowners may bring this area back to usable agricultural land.

Carried.

237/19-APPROACH APPROVALS:

Moved by J. Kohlman THAT Council approve the following project:

SW 27-35-26W3 Sojourn Energy Inc. Existing Approach.

Carried.

Reeve

Administrator

238/19-COMMUNICATIONS:

Moved by Reichert THAT the following items, having been presented, be filed or dealt with as indicated:

S.A.R.M.	Weekly Bulletins
S.A.R.M.	Mid Term Convention – Regina Nov 13-14/19
S.A.R.M.	Star Phoenix/Leader Post Request for Info
S.A.R.M.	MLDP Modules
S.A.R.M.	New Employee & Family Assistance Program
RCMP Policing	Report – Apr-Jun/19
Sask. Crop Insurance Corp.	2019 Harvest Challenges
Sask. Highways	Mowing Request – 22.8kms on Hwy 317
Sask. Health Authority	Health Inspection Program Change
Meridian Surveys	Road ROW Invoice from Highways
North West Heavy Oil Municipalities	Mtg with CAPP Nov 1/19
Colin Kohlman	Curve Unregistered in SE 17-35-28W3
Gerry Brost	Facility Xing Agreement for Old Roadway – Thru SE 7-36-28W3
Sojourn Energy Inc.	Existing Approach Approvals – Div. 4 (1)

Other Correspondence to be dealt with as per Agenda

McKercher LLP	Monthly Statement of Account
McKercher LLP	Response to Gov’t Proposal
Bradford Li Pi Shan	Road Construction - Clay Borrow/Crop Damage Amts Carried.

REPORTS:

239/19-REPORTS OF ADMINISTRATION and COMMITTEES:

Moved by Rumohr THAT Council accept the following written and verbal reports:

“Statement of Financial Activities” for the Month of September: Calvin Giggs

“List of Accounts for Approval” comprising of cheques #6371 to and including #6432, and other payments 19122-M to 264276-M totalling \$1,985,797.11, together with Paymate: Payroll Summary Report - Payroll 01- totalling - \$30,365.51 and Council 02- totalling-\$5,884.90, as attached for approval: Calvin Giggs

Administrator Notes: Calvin Giggs

PFRA: Brenda Gintaut

Macklin & District Fire Department: Blaine Thrun

Carried.

REEVE AND COUNCILLORS FORUM:

240/19-DRAINAGE PROJECT PAYMENT:

Moved by J. Kohlman THAT Council approve the final payment to Kowal Construction Alta. Ltd., Crossfield, Alta. in the amount of \$60,421.15 (including applicable taxes), for the contractual work performed for the Municipality in cleaning debris from the ditch on a road allowance located W. SW 35-36-28W3. Carried.

241/19-HOLDBACK INVOICE:

Moved by Reichert THAT Council holdback the Invoice No. K19-0525, in amount of \$22,200.00 (including taxes) issued by Kowal Construction Alta. Ltd., Crossfield, Alta. for their work in repairing a soft spot with base prep c/w with a seal coat patch on Primary Grid No. 771 located S.SW 16-36-26W3, until such time as Kowal can return to remedy their repair to the satisfaction of Council. Carried.

242/19-WARRANTY WORK ON PATROLS:

Moved by Rumohr THAT Council authorize Administration to obtain a couple of quotes from various haulers to setup the hauling, at the Municipality’s expense, for both of the Municipality’s 140M patrols to be hauled at various times to and from the Finning shop in Swift Current, Sask. in and around the end of October, 2019, for Finning to do warranty work on them; and further, that Council authorizes the hiring of the hauler based on the availability and the best possible price. Carried.

243/19-SALE OF FORMER COUNCIL TABLE AND MAP CARTS:

Moved by Rumohr THAT Council authorize Administration to accept offers on the former 4’ x 10’ Council table and two new map tube stands by advertising same on social media buy and sell; and further, that any offer be approved for sale by the Reeve. Carried.

Reeve

Administrator

244/19-USE OF MUNICIPAL ½ TON TRUCK:

Moved by Gette THAT Council authorize Foreman, Dan Fisher, to use the Municipality's ½ ton truck, daily, to take it home after work in exchange for his duties of being on-call 24/7 for the Municipality. Carried.

UNFINISHED BUSINESS:

245/19-CONTRIBUTION TO WEST CENTRAL REGION DAY-TREATMENT PROGRAM FOR ADDICTION:

Moved by T. Kohlman THAT Council make a 2 year commitment in the amount of \$5,000.00 per year to the West Central Region Day-Treatment Program for Addiction for the purpose of supporting their operational expenses, with the first payment being made at this meeting and the second payment being made at the regular meeting in October, 2020. Carried.

246/19-UMAAS/RMAA WORKSHOP:

Moved by Thrun THAT Council, in conjunction with Resolution No. 212/19 of the minutes of the regular meeting held on September 5, 2019, authorize Janelle Franko, Administrator-In-Training to attend the UMAAS/RMAA workshop to be held in North Battleford, Sask. and further, that the registration in the amount of \$105.00 be paid. Carried.

247/19-SEMINAR FOR MUNICIPALITIES:

Moved by J. Kohlman THAT Council authorize Administration closing the municipal office to attend a Seminar for Municipalities hosted by The W Law Group LLP to be held in Biggar, Sask. on November 21, 2019; and further, that the registration fee be paid in the amount of \$295.00. Carried.

NEW BUSINESS:

248/19-BYLAW FIRST READING:

Moved by Reichert THAT Bylaw No. 4/19, being a Bylaw to Establish a Limit on Cash Collections, be given first reading. Carried.

249/19-BYLAW SECOND READING:

Moved by Rumohr THAT Bylaw No. 4/19, being a Bylaw to Establish a Limit on Cash Collections, be read a second time. Carried.

250/19-BYLAW THIRD READING:

Moved by Gette THAT Bylaw No. 4/19, being a Bylaw to Establish a Limit on Cash Collections, be given three readings at this meeting. Carried Unanimously.

251/19-BYLAW ADOPTION:

Moved by T. Kohlman THAT Bylaw No. 4/19, being a Bylaw to Establish a Limit on Cash Collections, be read a third time and finally adopted. Carried.

252/19-SALE OF 2019 MUNICIPAL MAPS:

Moved by Thrun THAT Council set a price for the new October 2019 R.M. of Heart's Hill No. 352 maps, that were updated and printed by MuniSoft, that will be sold to the general public at the following prices:

- In Person \$20.00 per map; and
- By Mail \$25.00 per map (GST and PST Included);

and further, that all ratepayers be provided a map free of charge. Carried.

253/19-ISC AMALGAMATION OF R.M. CLIENT NUMBERS:

Moved by J. Kohlman THAT Council approve Administration in the process of amalgamating the various client numbers assigned to all property titles that have been assigned by Information Services Corporation of Saskatchewan into one client number assigned as the Corporate Entity Client (COBRA) number in the name of the Rural Municipality of Heart's Hill No. 352. Carried.

Reeve

Administrator

254/19-2019 BUDGET TRANSFERS & OTHER TRANSFER:

Moved by Reichert THAT Council authorize the following cash transfers from the Municipality’s chequing account to their separate savings accounts held at the Luseland Credit Union and made in accordance with the Municipality’s 2019 budget:

- Future Expenditure Fund \$ 250,000.00
- Debenture Fund \$ 900,000.00
- Road Construction Fund \$1,600,000.00
- Gravel Fund \$ 200,000.00
- Paving Fund \$ 700,000.00
- Equipment Fund \$ 225,000.00
- Fire Equipment Fund \$ 30,000.00;

and further, that the monies transferred from the Future Expenditure Account to the Municipality’s chequing account in the amount of \$250,000.00, that was used for operational purposes, be transferred back to the Future Expenditure Fund. Carried.

255/19-RIGHT-OF-WAY AGREEMENTS FOR SALE:

Moved by Rumohr THAT Council approve the payment for right-of-way taken from abutting landowners for the purpose of road widening on both sides of the road located: W. 11, 14 & 23-34-28W3, W. 25, S. 26 & W. 36-34-28W3 and S. 1, W. 1 & W. 10-35-28W3; and further, that the list breaking down each parcel affected, acres taken and the calculation of the amount of payment to each landowner be attached to and form a part of these minutes. Carried.

256/19-SALARIED EMPLOYED OFFICE PERSONNEL EMPLOYMENT POLICY:

Moved by Gette THAT Council approve the Salaried Employed Office Personnel Employment Policy as attached to these minutes. Carried.

257/19-ADJOURNMENT:

Moved by T. Kohlman THAT this meeting does now adjourn at 9:30 p.m. this day. Carried.

Reeve

Administrator