

A regular meeting of the Council of the Rural Municipality of Heart's Hill No. 352 was held in the Municipal Office at 405 Grand Avenue, Luseland, Saskatchewan on December 7, 2023.

CALL TO ORDER:

Reeve Gordon Stang called the meeting to order at 5:00 p.m.

MEMBERS PRESENT:

Reeve Gordon Stang and Councillors Keith Rumohr (Div. 1-late arrival), David Gette (Div. 2), Terrance Kohlman (Div. 3), Blaine Thrun (Div. 4-late arrival), Herbert Reichert (Div. 6), Administrator Janelle Franko, and Assistant Administrator Brenda Gintaut. Councillor Jerome Kohlman (Div. 5) did not attend the entire meeting.

242/23-AGENDA:

Moved by T. Kohlman THAT Council accept the agenda as presented.

Carried.

Councillors Keith Rumohr and Blaine Thrun arrived at 5:10 p.m.

DECLARATION OF INTEREST: Councillor Rumohr declared an interest regarding one of the bills and will excuse himself at that time.

243/23-MINUTES:

Moved by Gette THAT Council approve the content of the Minutes of the Regular Meeting of Council held on November 2, 2023.

Carried.

244/23-DELEGATIONS:

Moved by Thrun THAT Council acknowledge the presence and verbal/written reports:

5:10 p.m. Daniel Fisher, Road Maintenance Foreman

5:30 p.m. Daniel Fisher Departed

5:30 p.m. Darren Elder, Swift-net.ca & Bradford Li Pi Shan, Resource Management Intrn'l Inc.

5:45 p.m. Darren Elder Departed

6:10 p.m. Bradford Li Pi Shan Departed

Carried.

COMMUNICATIONS:

245/23-COMMUNICATIONS:

Moved by Rumohr THAT the following items, having been presented, be filed or dealt with as indicated:

S.A.R.M. (Sask. Association of Rural Municipalities)

Greetings – Ray Orb

Rural Dart

Rural Sheaf

Town of Kerrobert

Thank You – Helipad Donation

Sask Rural Crime Watch

Membership Letter

Southwest Media Group

Christmas Issue

Carried.

REPORTS OF ADMINISTRATION AND COMMITTEES:

246/23- STATEMENT OF FINANCIAL ACTIVITIES AND LIST OF ACCOUNTS FOR APPROVAL:

Moved by Reichert THAT Council accept the Statement of Financial Activities for the Month of November 2023 as presented by Administrator Janelle Franko, and List of Accounts for Approval comprising of cheques #7775 to and including #7803, and other payments #2 to 20231031 totalling \$62,931.48, together with Paymate: Payroll Summary Report - Payroll 01- totalling - \$26,764.30 and Payroll Summary Report – Council 02 – totalling \$5,806.34, as attached for approval.

Carried.

247/23-VACATION APPROVAL FOR ADMINISTRATOR:

Moved by Thrun THAT Council approve Administrator Janelle Franko taking the afternoons of December 8 and 20 off as unpaid vacation, and January 22-26.

Carried.

Reeve

Administrator

December 7, 2023

Page 1 of 3

248/23-REPORTS OF COMMITTEES:

Moved by Gette THAT Council accept the following written and verbal reports:

Gravel Exploration: G. Stang & H. Reichert

Pioneer Haven: K. Rumohr & G. Stang

KLD Wellness: K. Rumohr

West Central Municipal Gov't Committee: K. Rumohr

Major Fire Department: K. Rumohr

Luseland Fire Department: B. Thrun & K. Rumohr

Macklin Lake Regional Park: T. Kohlman

Villa Marie: H. Reichert

Macklin & District Medical Clinic: H. Reichert

Wheatland Regional Library Board: D. Rumohr

Carried.

249/23-GOLDEN TWILIGHT LODGE ROOF REPAIR, OVERDRAFT AND INSURANCE DEFICITS:

Moved by T. Kohlman THAT Council approve payment of \$13,050.59, representing the Municipality's 13.3% share of deficit created from the roof repair, overdraft, and insurance expenses at the Golden Twilight Lodge totalling \$98,124.70.

Carried.

REEVE AND COUNCILLOR FORUM:

UNFINISHED BUSINESS:

NEW BUSINESS:

250/23-REVENUE SHARING DECLARATION:

Moved by Rumohr THAT the Council of the Rural Municipality of Heart's Hill No. 352 confirms the Municipality has met the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedure Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of Council have filed and annually updated their Public Disclosure Statements, as required;

and further, THAT Council authorizes the Administrator to submit the Declaration to the Ministry of Government Relations stating that all of the above criteria are met.

Carried.

251/23-2024 SARM FIDELITY BOND:

Moved by Reichert THAT for 2024, Council renew the SARM Fidelity Bond Self Insurance Policy with no changes being made from the previous year.

Carried.

252/23-PRAIRIE STEEL CULVERTS:

Moved by Thrun THAT Council accept the quote from Prairie Steel Culverts of Clavet, Sask., to replenish the culvert inventory at a cost of \$40,778.48.

Carried.

253/23-TAX ENFORCEMENT PROCEEDING:

Moved by T. Kohlman THAT Council authorize Administration to proceed pursuant to Section 22(1) of the *Tax Enforcement Act* to request title to Lot 25 Blk 3 Plan G607 Title No. 114581066, with respect to which the arrears of taxes have not been paid and the interest based on the tax lien have not been discharged.

Carried.

254/23-CUSTOM WORK ADDED TO TAXES:

Moved by Gette THAT Council acknowledge the November 22, 2022, custom snow plowing Invoice #11202201 for \$516.15 be added to Tax Roll #0513, as it remains unpaid.

Carried.

255/23-APPOINTMENT OF BUILDING INSPECTOR:

Moved by Rumohr THAT Council appoint Jeff Sydoruk of JWS Inspection Services of Lloydminster, Sask., as the Municipality's Building Official for 2024.

Carried.

Reeve

Administrator

256/23-ADMINISTRATOR’S ACCRUED VACATION BANK FOR 2023:

Moved by Reichert THAT Council acknowledge Administration setting up an accrued vacation bank in the amount of \$7,061.07, for vacation to be used in 2024 for Administrator Janelle Franko.

Carried.

257/23-YEAR-END ACCOUNTS:

Moved by Thrun THAT Administration be authorized to pay all outstanding accounts at year-end and report the actual amounts to Council at their regular meeting in January, 2024.

Carried.

258/23-YEAR-END SURPLUS TRANSFER:

Moved by T. Kohlman THAT Administration be authorized to transfer surplus funds from the current year operations on December 31, 2023, to the Road Construction (Paving) Account and report the actual amount to Council at their regular meeting in January, 2024.

Carried.

259/23-TRANSFER FUNDS FROM ROAD CONSTRUCTION RESERVE TO CHEQUING:

Moved by Gette THAT Council authorize the transfer of \$49,268.99 from the Municipality’s Road Construction Reserve to the Chequing Account for costs incurred in relation to the Rng Rd 3285 Hill Reconstruction Project along the SW 32-36-28W3 (\$24,581.63), Twp Rd 354 Hill Reconstruction Project along the SW 27-35-28W3 (\$15,714.32), and Rng Rd 3275 Road Reconstruction Project along the W ½ 05-36-27W3 (\$8,973.04).

Carried.

260/23-RMAA DIVISION 6 CURLING ENTRY AND DONATION:

Moved by Rumohr THAT Council approve Administration registering a curling team for the RMAA Division 6 Curling Bonspiel to be held on January 26, 2024, in Unity, Sask., at a cost of \$150 (consisting of four Councillors or staff); and further, THAT Administration be authorized to purchase and donate \$100 in prizes.

Carried.

261/23-ENBRIDGE PIPELINES INC. APPROVAL, DIVISION 5:

Moved by Reichert THAT Council approve the following project:

NE 27-36-27W3	Evolve Surface file: 32570
	Construct a Temporary Approach

Carried.

262/23-STRATHCONA RESOURCES LTD. APPROVAL, DIVISION 6:

Moved by Reichert THAT Council approve the following project:

SW 28-35-28W3	Strathcona Resources Ltd.: S092617
	Utilize Existing Approach/Wellbore;
NW 36-35-28W3	Strathcona Resources Ltd.: S092638
	Utilize Existing Approach/Wellbore;
NE 34-35-28W3	Strathcona Resources Ltd.: S102135
	Utilize Existing Approach/Wellbore;
NE 01-36-28W3	Strathcona Resources Ltd.: S108716
	Utilize Existing Approach/Wellbore;
NW 01-36-28W3	Strathcona Resources Ltd.: S108902
	Utilize Existing Approach/Wellbore;

Carried.

263/23-ADJOURNMENT:

Moved by Reichert THAT this meeting does now adjourn at 8:58 p.m. this day.

Carried.

Reeve

Administrator