

A special meeting of the Council, Rural Municipality of Heart's Hill No. 352 was held in the Municipal Office at 405 Grand Avenue, Luseland, Saskatchewan on Monday, September 16, 2019.

CALL to ORDER:

Administrator, Calvin Giggs called the special Meeting of Council to order at 9:00 a.m. pursuant a written request received from Reeve Gordon Stang, as attached to these minutes.

MEMBERS PRESENT:

Reeve Gordon Stang and Councillors Keith Rumohr, David Gette, Terrance Kohlman, Blaine Thrun, Jerome Kohlman and Herbert Reichert. Office staff: Administrator Calvin Giggs and Assistant Administrator, Brenda Gintaut.

Reeve Gordon Stang assumed the chair.

227/19-MEETING WAIVER:

Moved by Rumohr THAT Council waive notice of this meeting and acknowledge that all members of Council were present at this meeting as signified by all members of Council as attached to these minutes.

Carried.

228/19-HIRE ADMINISTRATOR-IN-TRAINING:

Moved by T. Kohlman THAT Council hire Janelle Franko, as an Administrator-In-Training for a period of 1800 hours (1 year equivalent) in order for her to qualify for a Rural Class C Certification; and further, that the following conditions apply to her employment:

- Employment to start on October 8, 2019, with a 3 month probationary period;
- Starting annual salary of \$55,000, based on an 8 hour day;
- Council acknowledges and accepts the 8 years of continuous service with her previous employment to be brought forward only for the purpose of qualifying for incremental increases in her annual holiday weeks in accordance with *The Employment Act* and the S.A.R.M. / R.M.A.A. suggested holiday weeks schedule;
- Signing an acknowledgement of the Salaried Employed Office Personnel Employment Policy to be adopted by Council;
- During the first year of employment, three weeks of paid vacation will be granted;
- Immediate enrollment in the Municipal Employees Pension Plan and the S.A.R.M. Long Term Disability Benefits program; and
- Subject to a waiting period of 3 months, enrollment in the S.A.R.M. Short Term Disability Benefits program and the Health and Dental Program - Level 2 Family.

Carried.

229/19-ADJOURNMENT

Moved by Reichert THAT this meeting does now adjourn at 9:45 a.m. this day.

Carried.

Reeve.

Administrator.