

A regular meeting of the Council of the Rural Municipality of Heart's Hill No. 352 was held in the Municipal Office at 405 Grand Avenue, Luseland, Saskatchewan on October 8<sup>th</sup>, 2020.

**CALL to ORDER:**

Reeve Gordon Stang called the meeting to order at 4:55 p.m.

**MEMBERS PRESENT:**

Reeve Gordon Stang and Councillors, Keith Rumohr, David Gette, Terrance Kohlman, Blaine Thrun, Jerome Kohlman and Herbert Reichert. Office staff: Administrator Calvin Giggs, Assistant Administrator, Brenda Gintaut and Administrator-in-Training, Janelle Franko.

**208/20-AGENDA:**

Moved by Rumohr THAT Council accept the agenda as presented.

Carried.

**209/20-MINUTES:**

Moved by Gette THAT Council approve the content of the Minutes of the Regular Meeting of Council held on September 10<sup>th</sup>, 2020.

Carried.

**DELEGATIONS:**

**210/20-DELEGATIONS:**

Moved by T. Kohlman THAT Council acknowledge the verbal/written reports from:

Matt Germscheidt, Finning Canada	Maintenance Contracts - Graders
Dan Fisher, Road Maintenance Foreman	R.M. of Heart's Hill No. 352
Bradford Li Pi Shan, Engineer	Resource Management International Inc.

Carried.

**COMMUNICATIONS:**

**211/20-MLDP COURSE**

Moved by T. Kohlman THAT Council authorize Assistant Administrator, Brenda Gintaut and Administrator-In-Training, Janelle Franko to register for the Municipal Leadership Development Program courses on "Strategic and Financial Planning for Municipalities" (Nov. 18 & 19), "Municipal Economic Development Fundamentals" (Nov 25 & 26), and "Public Relations and Communications for Municipalities" (Dec 9 & 10) to be held virtually; and further, that the registration fees in the amount of \$913.50 be paid.

Carried.

**212/20-SAMA ASSESSMENT ROLL CONFIRMATION**

Moved by Thrun THAT Council acknowledge receipt of the 2020 Certificate of Confirmation of the Assessment Roll for the Municipality from the Saskatchewan Assessment Management Agency (SAMA) showing the following totals:

Assessed Value	\$368,527,025
Taxable Value	\$278,430,050
Exempt Value	\$ 3,481,090

Carried.

**213/20-RURAL MENTAL HEALTH AND SLEEP STUDY LETTER**

Moved by J. Kohlman THAT Administration prepare and submit a letter to The Agriculture Health and Safety Network in support of their application for a proposed study on farm stress, mental health and sleep problems.

Carried.

**214/20-COMMUNICATIONS:**

Moved by Reichert THAT the following items, having been presented, be filed or dealt with as indicated:

Ministry of Government Relations	Safe Restart Program - \$14,556
SARM	Weekly Policy Bulletins
	Rural Sheaf – MLDP Course
SAMA	Assessment Roll Confirmation
Wheatland Regional Library	2020 AGM
Ag Health and Safety Network	Rural Mental Health and Sleep Study Letter
Regional Emergency Planning Invitation	Bailey Kemery
Sask. Common Ground Alliance	Q3 Newsletter

Other Correspondence to be dealt with as per Agenda:

Town of Macklin	ICIP Grant – Fire Hall Addition
Prospera	Update
PFRA	Funding Contribution Update
Resource Management Inc.	Progress Certificate #6 - \$1,003,755.39
Finning Canada	Grader Quote

Carried.

**REPORTS OF ADMINISTRATION AND COMMITTEES:**

**215/20-POLICY ACCEPTANCE**

Moved by Rumohr THAT Council approve Policy 2.7 Hiring, Suspension and Dismissal of Municipal Employees as the Municipal policy, to take the place of the Administrator Duties as set out in Section 111(3) of *The Municipalities Act*; and further, that the policy be attached to and form a part of these minutes.

Carried.

**216/20-MACKLIN FIRE HALL EXPANSION**

Moved by Gette THAT Council approve the Town of Macklin applying on behalf of the Macklin & District Fire Protection Board, as a regional project, for a fire hall expansion valued at \$160,000 under the Investing in Canada Infrastructure Plan - Covid-19 Resilience Infrastructure Stream Grant.

Carried.

**217/20-REPORTS OF ADMINISTRATION AND COMMITTEES:**

Moved by T. Kohlman THAT Council accept the following written and verbal reports:

“Statement of Financial Activities” for the Month of September: J. Franko

“List of Accounts for Approval” comprising of cheques #6750 to and including #6776, and other payments 20104-M to 304441-M totalling \$3,340,629.20, together with Paymate: Payroll Summary Report - Payroll 01- totalling - \$27,602.55 and Payroll Summary Report – Council 02 – totalling \$3,071.55, as attached for approval: J. Franko

**Administrator Notes:** J. Franko

**PFRA Update:** B. Gintaut

**Pioneer Haven:** K. Rumohr

**Luseland Fire Department:** B. Thrun & K. Rumohr

**Macklin & District Fire Department:** B. Thrun

**Luseland Airport:** B. Thrun

Carried.

**REEVE AND COUNCILLOR FORUM:**

**UNFINISHED BUSINESS:**

**218/20-REALLOCATION OF LINE PAINTING BUDGET – MAJIC ENVIRONMENTAL LTD.**

Moved by J. Kohlman THAT Council contract Majic Environmental Ltd. of Unity, SK, to complete some right of way brush mulching in Division 3 & 5, at an estimated cost of \$10,000.

Carried.

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Reeve

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Administrator

**NEW BUSINESS:**

**219/20-RURAL MUNICIPAL ADMINISTRATORS' ASSOCIATION FEE – JANELLE FRANKO**

Moved by Reichert THAT Council approve reimbursing Janelle Franko the \$250 Rural Municipal Administrators' Association fee she submitted alongside an application for her Rural Class "C" Certificate.

Carried.

**220/20-ARREARS OF TAXES:**

Moved by Rumohr THAT pursuant to Subsection 3(3) of *The Tax Enforcement Act, 1978*, that Council instruct Administration when preparing the list of lands with arrears not to include land with respect of which the amount of taxes in arrears does not exceed one half of the immediately preceding year's levy with respect to that land.

Carried.

**221/20-TAX ENFORCEMENT LIST:**

Moved by Gette THAT Council acknowledge and approve the list of arrears of taxes presented to the head of Council in conjunction with Resolution 220/20 of these minutes; and further, that a copy of same be attached to and form a part of these minutes; and further, that Council instruct the Treasurer to advertise the list in one issue of the Press Herald at his earliest convenience and in accordance with Sections 4, 5 & 6 of *The Tax Enforcement Act, 1978*.

Carried.

**222/20-TRANSFER MUNICIPAL ECONOMIC ENHANCEMENT PROGRAM (MEEP) FUNDING**

Moved by T. Kohlman THAT Council approve Administration transferring the \$35,070.00 MEEP Funding from the Chequing Account to the Equipment Reserve, until such a time as we purchase the new mower and hitch.

Carried.

**223/20-PROGRESS CERTIFICATE #6 - #771 PAVING CONTRACTOR:**

Moved by Thrun THAT Council authorize the progress payment in the amount of \$1,003,755.39 (GST + PST included) to Ruskowski Enterprises Ltd. for progress work to date on the #771 paving project; and further, that Council authorize the transfer of \$1,445,605.95 (Ruskowski, Resource Management, and McAsphalt net invoices) from the Municipality's Future Expenditure Account to the Chequing Account for costs incurred in relation to the #771 Paving Project.

Carried.

**224/20-ADJOURNMENT:**

Moved by J. Kohlman THAT this meeting does now adjourn at 9:23 p.m. this day.

Carried.

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Reeve

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Administrator