

A regular meeting of the Council of the Rural Municipality of Heart's Hill No. 352 was held in the Municipal Office at 405 Grand Avenue, Luseland, Saskatchewan on Thursday, June 4, 2020.

CALL to ORDER:

Reeve Gordon Stang called the meeting to order at 5:00 p.m.

MEMBERS PRESENT:

Reeve Gordon Stang and Councillors Keith Rumohr, David Gette, Terrance Kohlman, Blaine Thrun, Jerome Kohlman and Herbert Reichert. Office staff: Administrator Calvin Giggs, Assistant Administrator, Brenda Gintaut and Administrator-in-Training, Janelle Franko.

130/20-AGENDA:

Moved by Rumohr THAT Council accept the agenda as presented.

Carried.

131/20-MINUTES:

Moved by Gette THAT Council approve the content of the Minutes of the Regular Meeting of Council held on May 7, 2020.

Carried.

DELEGATIONS:

132/20-DELEGATIONS:

Moved by T. Kohlman THAT Council acknowledge the verbal/written reports from:

Dan Fisher, Maintenance Foreman

Roadwork maintenance

Jesse Agrey, Text2Car (via Conference call)

Water Station Control System.

Carried.

COMMUNICATIONS:

133/20-SUBDIVISION – NW 2-36-27W3:

Moved by Thrun THAT Council approve the subdivision request submitted by Herbst Family Farms Ltd. in subdividing a 10.15 acre residential site out of the NW 2-36-27W3; and further, that:

- there are no other land uses in the vicinity that would be incompatible with the intended use;
- there are no site conditions that make the land unsuitable for the intended use;
- there are no municipal facilities that would be affected by the proposed development;
- there are no previous flood concerns of the proposed subdivision that Council is aware of;
- no municipal reserve dedication will be required since it is the first parcel subdivided from the quarter section, and;
- no servicing agreement is required.

Carried.

134/20-DRAFT 2019 FINANCIAL STATEMENT & REPRESENTATION LETTER:

Moved by J. Kohlman THAT Council accept the Draft 2019 Financial Statement and supporting schedules, as audited by Holm Raiche Oberg; and further, that Council authorize the Reeve and Administrator to sign the Letter of Representation and Management's Responsibility Cover Letter to the Financial Statement in connection with the audit.

Carried.

135/20-AGRICULTURAL HEALTH AND SAFETY NETWORK:

Moved by Reichert THAT Council continue with their membership for 2020 with the Agricultural Health and Safety Network in the amount of \$443.80, calculated by using an estimated 53 farm families in the Municipality at a rate of \$4.60 each (\$243.80), together with the addition of a newly announced base fee of \$200.00.

Carried.

136/20-COMMUNICATIONS:

Moved by Rumohr THAT the following items, having been presented, be filed or dealt with as indicated:

Ministry of Government Relations

Municipal Economic Enhancement Program (MEEP)

Ministry of Highways & Infrastructure

NW 02-36-27W3 (Herbst) 10.15 AC Subdivision

\$300 Million Stimulus Package

Hay & Ditch Mowing

SARM

S.A.R.M. Weekly Bulletins

Holm Raiche Oberg, Chartered Accountants
Colleen Fennig, PCO
North Sask. River Basin Council
Ag Health and Safety Network
Kerrobert & District Ag Society
Company Creditors Arrangement Act
Human Resources

Rural Intergrated Roads for Growth – Intake 2 Open
2019 Draft RM Financial Statement
Update Letter & Request Meeting with Council
Requesting Membership Support
Membership Renewal Letter
4-H Show and Sale Cancellation
Bow River Energy Ltd. - Notice to Creditors
Resume

Other Correspondence to be dealt with as per Agenda:

R. M. of Dundurn No. 314	Email to McKercher to Stop Working on PFRA File
McKercher LLP	RM of Reno #51 Terminating Agreement
Macklin & District Fire Protection Board	2019 Financial Statement
North West Heavy Oil Committee	Summary of Conference Call - May 27/20
Resource Management International Inc.	#771 Progress Certificate - \$151,610.88

Carried.

REPORTS OF ADMINISTRATION AND COMMITTEES:

137/20-R.M. OF RENO NO. 51 TERMINATING JOINT RETAINER:

Moved by Gette THAT Council accept the request from the R.M. of Reno No. 51 to terminate their involvement in the joint Community Pastures legal action against the Province of Saskatchewan with the R.M. of Mount Hope No. 279, the R.M. of Dundurn No. 314 and the R.M. of Heart's Hill No. 352, provided that the R.M. of Reno No. 51 bear the cost associated in the preparation of the consent discontinuance and the prorated share of any unpaid costs under the joint retainer agreement with the other said Municipalities up until the time of discontinuance. Carried.

138/20-MUNICIPALITIES VS PROVINCE OF SASKATCHEWAN – MINUTES OF SETTLEMENT:

Moved by T. Kohlman THAT Council forego the signing of the Minutes of Settlement, as presented by the Province of Saskatchewan, due to the reluctance of the Province in removing a clause regarding allowing for any future sale/disposal of these lands by the Province. Carried.

139/20-PIONEER HAVEN CO. INC. DEFICIT:

Moved by Thrun THAT Council continue with their commitment in supporting Pioneer Haven Co. Inc. of Kerrobert, Sask., in meeting their expenditures, due, in part, to the lack of resident occupancy; and further, that Council commit funds as follows:

- commit to funding for a further 12 months (July 1, 2020 to June 30, 2021), with two \$9,000.00 payments to be made, one issued at the July, 2020 meeting and the second being made at Council's January, 2021 meeting. Carried.

140/20-FIRE BAN REMOVAL:

Moved by Gette THAT Council acknowledge receipt of the Order to Remove the Fire Ban, dated May 22, 2020, that was implemented on May 11, 2020, as attached to and forming a part of these minutes. Carried.

141/20-REPORTS OF ADMINISTRATION AND COMMITTEES:

Moved by J. Kohlman THAT Council accept the following written and verbal reports:

"Statement of Financial Activities" for the Month of May: Calvin Giggs

"List of Accounts for Approval" comprising of cheques #6635 to and including #6654, and other payments 20057-M to 290492-M totalling \$279,526.56, together with Paymate: Payroll Summary Report - Payroll 01- totalling - \$26,054.18 and Payroll Summary Report – Council 02 – totalling \$3,643.85, as attached for approval: Calvin Giggs

Administrator Notes: Calvin Giggs

PFRA: Brenda Gintaut, Keith Rumohr and Blaine Thrun

Pioneer Haven: Keith Rumohr

Luseland Fire Department: Blaine Thrun and Keith Rumohr

Macklin and District Fire Department: Blaine Thrun

Luseland Airport: Blaine Thrun

Macklin Lake Regional Park: Terrance Kohlman

Northwest Heavy Oil Municipalities Committee: Gordon Stang and Calvin Giggs

Human Resources (Outside Workers Reduced Hours): Calvin Giggs. Carried.

142/20-ANNUAL DEBENTURE PAYMENT:

Moved by Reichert THAT Administration be authorized to transfer funds in the Luseland Credit Union from the municipality's Debenture Fund Account to the Chequing Account to pay the 2020 debenture of the Municipality in the amount of \$871,662.04 on the coupon date of July 1, 2020. Carried.

143/20-ANTON T. FLECK ROYALTY PAYMENT:

Moved by Rumohr THAT Council authorize the payment in the amount of \$24,904.74 to Anton T. Fleck, representing the 1st payment of a total of 8 payments according the Gravel Rights Agreement 2018 – 2021, dated June 6, 2019; and further, that Council authorize the transfer of \$24,904.74 from the Municipality's T. Fleck Gravel Account to the Chequing Account. Carried.

144/20-PROGRESS CERTIFICATE #2 - #771 PAVING CONTRACTOR:

Moved by Gette THAT Council authorize the progress payment in the amount of \$151,610.88 (GST + PST tax included) to Ruzkowski Enterprises Ltd. for progress work to date on the #771 paving project; and further, that Council authorize the transfer of \$151,222.19 (Ruzkowski net invoice \$144,781.56 + previous Resource Management net invoices \$6,440.63) from the Municipality's Future Expenditure Account to the Chequing Account. Carried.

145/20-2020 GENERAL ELECTION ADVANCE POLL:

Moved by T. Kohlman THAT Council acknowledge the announcement from Returning Officer, Calvin Giggs, in setting up an advance poll for all polling stations for the 2020 general municipal election of the Municipality to be held in the Council chambers of the municipal office at 405 Grand Avenue, Luseland, Sask. on November 4, 2020 between the hours of 9:00 a.m. and 5:00 p.m.. Carried.

146/20-ELECTION OFFICIAL REMUNERATION:

Moved by Thrun THAT, if an election is required for the 2020 general municipal election of the Municipality, that Council set the remuneration of the Returning Officer, Deputy Returning Officer and the Poll Clerk at \$150.00 per election official and a travel allowance of \$0.55 per kilometer that is necessary in conducting the election. Carried.

147/20-DEBIT MACHINE CHANGE:

Moved by J. Kohlman THAT Council authorize Administration to change to a Credit Union based debit machine from the current Royal Bank Moneris system, as soon as it is practical to do so, considering the termination clause of the agreement with Royal Bank Moneris. Carried.

148/20-TAX TITLE PROPERTY TO TANGIBLE CAPITAL ASSET:

Moved by Reichert THAT the following lot situated in the Hamlet of Cactus Lake that was recently taken by the Municipality, pursuant to the Tax Enforcement Act, be deemed to be used for municipal purposes going forward and therefore, recorded as Tangible Capital Assets of the Municipality:

- Lots 21, Block 2, Plan G607 Ext. 0,

and further, that Council authorize the payment of the school portion of the taxes transferred to tax title property in the amount of \$1.17

and further, that Council authorize the cancellation of the current taxes that will be levied in 2020 on this property from the transfer date of the title (May 21, 2020) to December 31, 2020 (Municipal - \$0.35 and School - \$0.20). Carried.

149/20-TAX ENFORCEMENT PROCEEDINGS:

Moved by Rumohr THAT, if arrears of taxes continue to remain unpaid after June 10, 2020, that Council authorize Administration to proceed pursuant to Section 26(1) of *The Tax Enforcement Act*, with respect to the following land:

- Roll No. 3442.0 – Parcel A, Plan 10468437 Ext 7 (Pt. SE 22-36-27W3) - Title No. 115978988.

Carried.

150/20-TAX ENFORCEMENT PROCEEDINGS:

Moved by Gette THAT, if arrears of taxes continue to remain unpaid after June 10, 2020, that Council authorize Administration to forward the necessary information to TAXervice to proceed pursuant to Section 22(1) of *The Tax Enforcement Act*, with respect to any of the following lands:

- Roll No. 1124.0 – NE 23-36-27W3 – Title No. 150145736;
- Roll No. 1125.0 – NW 23-36-27W3 – Title No. 150146399;
- Roll No. 1138.0 – SE 26-36-27W3 – Title No. 150146232; and
- Roll No. 1139.0 – SW 26-36-27W3 – Title No. 150146377. Carried.

151/20-ADJOURNMENT:

Moved by T. Kohlman THAT this meeting does now adjourn at 10:10 p.m. this day. Carried.

Reeve

Administrator