

A regular meeting of the Council of the Rural Municipality of Heart's Hill No. 352 was held in the Municipal Office at 405 Grand Avenue, Luseland, Saskatchewan on Thursday, May 7, 2020.

CALL to ORDER:

Reeve Gordon Stang called the meeting to order at 5:00 p.m.

MEMBERS PRESENT:

Reeve Gordon Stang and Councillors Keith Rumohr, David Gette, Terrance Kohlman, Blaine Thrun (late arrival), Jerome Kohlman and Herbert Reichert. Office staff: Administrator Calvin Giggs, Assistant Administrator, Brenda Gintaut and listening via telephone, Administrator-in-Training, Janelle Franko.

99/20-AGENDA:

Moved by Rumohr THAT Council accept the agenda as presented.

Carried.

100/20-MINUTES:

Moved by Gette THAT Council approve the content of the Minutes of the Regular Meeting of Council held on March 5, 2020.

Carried.

101/20-MINUTES:

Moved by T. Kohlman THAT Council approve the content of the Minutes of the Unscheduled Regular Meeting of Council held on April 8, 2020.

Carried.

DELEGATIONS:

102/20-DELEGATIONS:

Moved by J. Kohlman THAT Council acknowledge the verbal/written reports from:
Dan Fisher, Maintenance Foreman Roadwork maintenance.

Carried.

COMMUNICATIONS:

103/20-GAX TAX FUNDS:

Moved by Reichert THAT Council acknowledge receipt of the 2019-20 installment 2 in the amount of \$7,198 from the Canada-Saskatchewan Gas Tax Program; and further, that the said sum be transferred to the Unallocated Gas Tax fund of Municipality held in the Luseland Credit Union.

Carried.

104/20-2020 ASSESSMENT ROLL AD:

Moved by Rumohr THAT due to the State of Emergency declared by the Province regarding Covid-19, that Council acknowledge the Minister of Government Relations order dated April 14, 2020, extending the time for appealing assessments from 30 days to 60 days, and further, that due to the municipal office being closed to the public that falls within this assessment appeal time period, that Council approve the inclusion of a clause in the assessment roll ad of the Municipality that states "Due to Covid-19 precautions, the assessment roll is only available for inspection by appointment. Please call 306-372-4224 to set up an appointment."

Carried.

Councillor Blaine Thrun arrived at the meeting at 5:40 p.m.

105/20-EDUCATION PROPERTY MILL RATES:

Moved by Rumohr THAT Council acknowledge receipt of the following Education property mill rates for the year 2020, as announced by Order in Council 157/2020 as recommended by the Minister of Government Relations:

Agricultural Property	1.43 mills;
Residential Property	4.12 mills;
Commercial/Industrial	6.27 mills; and
Resource (Oil & gas, mines & pipelines)	9.68 mills.

Carried.

Reeve

Administrator

106/20-SALE OF STRYCHNINE:

Moved by Gette THAT, due to the lack of obtaining a supply of strychnine, that Council restrict the sale of strychnine to its ratepayers by limiting the number of bottles to 6 per farming operation, effective immediately. Carried.

107/20-SMHIA WITHDRAWALS:

Moved by T. Kohlman THAT Withdrawal No.'s 352-1426 to 352-1433, under the operations of the Saskatchewan Municipal Hail Insurance Act, be accepted. Carried.

108/20-LUSELAND CREDIT UNION INTEREST RATES:

Moved by Thrun THAT Council approve the change in the interest rate plan on all of the Municipality's saving accounts, including the Plan 24 account, to match the current Regular Savings rate at the Luseland Credit Union. Carried.

109/20-PROGRESS CERTIFICATE #1 - #771 PAVING CONTRACTOR:

Moved by J. Kohlman THAT Council authorize the progress payment in the amount of \$252,900.80 (GST + PST tax included) to Ruszkowski Enterprises Ltd. for progress work to date on the #771 paving project; and further, that Council authorize the transfer of \$241,508.87 from the Municipality's Future Expenditure Account to the Chequing Account. Carried.

110/20-LORASS ENVIRONMENTAL SERVICE: CACTUS LAKE:

Moved by Reichert THAT Council request and acknowledge the removal of one 6yd waste bin by Lorass Environmental at the Cactus Lake facility on April 16, 2020; and further, that the amended service agreement be attached to and form a part of these minutes. Carried.

111/20-DOWN PAYMENT ON #771 PAVEMENT FIBER:

Moved by Rumohr THAT Council approve a payment of \$49,618.80 to Heavy Equipment Solutions Inc., representing a 25% down payment for the supply and delivery of fibre material to be used in the 2020 #771 paving project and further, that Council authorize the transfer of \$49,618.80 from the Municipality's Future Expenditure Account to the Chequing Account. Carried.

REPORTS OF ADMINISTRATION AND COMMITTEES:

112/20-REPORTS OF ADMINISTRATION AND COMMITTEES:

Moved by Gette THAT Council accept the following written and verbal reports:

"Statement of Financial Activities" for the Month of March and April: Calvin Giggs

"List of Accounts for Approval" comprising of cheques #6599 to and including #6615, and other payments 20041-M to 284289-M totalling \$301,050.35, together with Paymate: Payroll Summary Report - Payroll 01- totalling - \$32,737.27 and Payroll Summary Report – Council 02 – totalling \$1,002.00, as attached for approval: Calvin Giggs

"List of Accounts for Approval" comprising of cheques #6616 to and including #6634, and other payments 20047-M to 287251-M totalling \$102,448.34, together with Paymate: Payroll Summary Report - Payroll 01- totalling - \$32,732.94 and Payroll Summary Report – Council 02 – totalling \$7,003.45, as attached for approval: Calvin Giggs

Administrator Notes: Calvin Giggs

PFRA: Brenda Gintaut

Gravel Exploration: Calvin Giggs

Pioneer Haven: Keith Rumohr

Luseland Fire Department: Blaine Thrun and Keith Rumohr

Northwest Heavy Oil Municipalities Committee: Gordon Stang and Calvin Giggs

Human Resources (Outside Workers Reduced Hours): Gordon Stang, Keith Rumohr, Herb Reichert and Jerome Kohlman. Carried.

113/20-PFRA MEETING:

Moved by T. Kohlman THAT Council authorize Councillors Thrun and Rumohr, along with Assistant Administrator, Brenda Gintaut to attend a meeting of affected Municipalities to take place at Dundurn, Sask., for the purpose of discussing recent correspondence relating to the Minutes of Settlement proposed by the Government of Saskatchewan concerning the PFRA pastures, with the date of meeting to be announced. Carried.

Reeve

Administrator

114/20-PAYROLL POLICY:

Moved by Thrun THAT due to the Covid-19 pandemic, that Council adopt a payroll policy concerning any of the Municipality’s employees missing employment due to Covid-19 related reasons:

- If for any reason, an employee qualifies for the Federal Government Employee Covid-19 Canada Emergency Response Benefit (CERB):
 1. The employee must apply and qualify for CERB;
 2. The Municipality will pay the employee an unpaid leave of not more than \$1,000 during the first 13 days of the first four week claim period;
 3. During the next four week claim period, if necessary, the Municipality will pay the employee an unpaid leave of not more than \$1,000;
 4. All payments made under this policy will be paid based on the prorated days to the end of each monthly pay period of the Municipality;
 5. Provide a copy of Benefit approval from the Federal Government; and
 6. Regardless of the foregoing, the employee’s Municipal Employee’s Pension Plan contribution will be calculated based upon the maximum work week wage equivalent.
- Carried.

REEVE AND COUNCILLOR FORUM

115/20-MISCELLANOUS DONATIONS:

Moved by Reichert THAT Council approve the following 2020 donation to the following organizations:

- Macklin Health Foundation (in lieu of sponsorship and participation in their Annual Golf Tournament) \$450.00; and West Central Crisis and Family Support \$250.00
- Carried.

116/20-FIRE BAN RESTRICTION ORDER:

Moved by J. Kohlman THAT Council acknowledge and approve the Fire Restriction Order effective 12:00 Noon, May 11, 2020, as attached hereto and forming a part of these minutes. Carried.

117/20-MUNICIPAL EQUIPMENT CUSTOM WORK POLICY:

Moved by Rumohr THAT Council approve the following policy in respect to performing custom work for its ratepayers of the Municipality:

- Where a request is received by a Municipal ratepayer, the Municipality, at the direction of the Councillor, may blade or plow snow on private driveways at the convenience of the maintenance crew. No work shall be done within yard sites. Each request will be considered custom work and the ratepayer will be invoiced according to the hourly custom work rates, as set by Council from time to time, with a minimum charge of one-half hour of that rate.
- Carried.

118/20-PAVEMENT CRACK SEALING:

Moved by Gette THAT Council accept the quotation of \$56,250 plus applicable taxes, from Provincial Pot Hole and Paving, Wolseley, Sask. for crack sealing repairs, to begin as soon as possible, on the Municipality’s asphalt paved roads as follows:

- 15 miles of P/G 676; 5 miles west of Hwy 317 on P/G 771; and 4 miles of the southern most portion of P/G 680.
- Carried.

UNFINISHED BUSINESS

119/20-TAX ENFORCEMENT PROCEEDING:

Moved by T. Kohlman THAT Council authorize Administration to proceed pursuant to Section 22(1) of the *Tax Enforcement Act* to request title to the following parcel with respect to which the arrears of taxes have not been paid and the interest based on the tax lien have not been discharged:

- Lot 21, Block 2, Plan G607 Extension 0, Title No. 114581167, situated in the Hamlet of Cactus Lake.
- Carried.

120/20-PEST CONTROL OFFICER SERVICE AGREEMENT:

Moved by Thrun THAT Council authorize the Reeve and Administrator to sign and execute an Agreement for Service with the Municipality’s pest control officer, Dwaine Koop; and further, that the said Agreement be attached to and forming part of these minutes. Carried.

Reeve

Administrator

121/20-REFUND OVERWEIGHT PERMITS:

Moved by J. Kohlman THAT Council authorize a refund in the amount of \$1,260.00 (GST included) to Len Grant Trucking Ltd., Unity, Sask., for four overweight permits issued on March 26, 2020, and later requested to be cancelled due to the delivery of goods to a location in the Municipality being cancelled. Carried.

122/20-CHEQUE CANCELLATIONS:

Moved by Reichert THAT Council authorize the cancellation and reissue of the following cheques:

- Cancel Cheque No. 6567, in the amount of \$205.00, made payable to the wrong payee “Royal Canadian Legion” and be reissued to the “Saskatchewan Command c/o The Royal Canadian Legion”;
- Cancel Cheque No. 6599, in the amount of \$183.58, made payable to “Cervus Equipment – Peterbilt” and be reissued to the same vendor, due to the initial cheque being rejected by their bank’s reader system; and
- Cancel Cheque No. 6612, in the amount of \$2,731.12, made payable to “SGI – Auto Fund Division” due to not being able to deliver the same on account of Covid-19 restrictions in D & L Agencies workplace, with an alternate payment being made by the Municipality’s Mastercard for the registrations of two of its vehicles which was done through SGI online services. Carried.

NEW BUSINESS:

123/20-2020 BUDGET:

Moved by Rumohr THAT Council adopt the 2020 operating budget, together with the five year tangible capital asset plan; and further, that same be attached to and form a part of these minutes. Carried.

124/20-BYLAW FIRST READING:

Moved by Gette THAT Bylaw No. 5/20, being a Bylaw to Establish Mill Rate Factors, be given first reading. Carried.

125/20-BYLAW SECOND READING:

Moved by T. Kohlman THAT Bylaw No. 5/20, being a Bylaw to Establish Mill Rate Factors, be read a second time. Carried.

126/20-BYLAW THIRD READING:

Moved by Thrun THAT Bylaw No. 5/20, being a Bylaw to Establish Mill Rate Factors, be given three readings at this meeting. Carried Unanimously.

127/20-BYLAW ADOPTION:

Moved by J. Kohlman THAT Bylaw No. 5/20, being a Bylaw to Establish Mill Rate Factors, be read a third time and finally adopted. Carried.

128/20-2020 UNIFORM MILL RATE:

Moved by Reichert THAT, for the year 2020, the uniform municipal mill rate be set at 8 mills; and further, that Administration be instructed to use this mill rate, in conjunction with the mill rate factors as set out by Bylaw No. 5/20, to levy taxes on the total taxable assessment of each property class of the Municipality. Carried.

129/20-ADJOURNMENT:

Moved by Rumohr THAT this meeting does now adjourn at 11:05 p.m. this day.

Carried.

Reeve

Administrator