

A regular meeting of the Council of the Rural Municipality of Heart's Hill No. 352 was held in the Municipal Office at 405 Grand Avenue, Luseland, Saskatchewan on Thursday, April 4, 2019.

**CALL to ORDER:**

Reeve Gordon Stang called the meeting to order at 5:00 p.m.

**MEMBERS PRESENT:**

Reeve Gordon Stang and Councillors Keith Rumohr, David Gette, Terrance Kohlman, Jerome Kohlman and Herbert Reichert. Councillor Blaine Thrun did not attend the entire meeting. Office staff: Administrator, Calvin Giggs and Assistant Administrator, Brenda Gintaut.

**77/19-AGENDA:**

Moved by Rumohr THAT Council accept the agenda as presented.

Carried.

**78/19-MINUTES:**

Moved by Gette THAT Council approve the content of the Minutes of the Regular Meeting of Council held on March 7, 2019.

Carried.

**79/19-DELEGATIONS:**

Moved by Gette THAT Council approve the verbal report from:

- Phil Gazdag Surface Land Agent, Cona Resources

Carried.

**COMMUNICATIONS:**

**80/19-ICIP PROGRAM:**

Moved by T. Kohlman THAT Council acquire the services of Resource Management International Inc. to make application under the Investing in Canada Infrastructure Program (ICIP) for funding assistance in the hot mix paving of 10 miles of P/G #771 in 2020 and the preparation of the base and hot mix paving of 4 miles of #676 north of intersection of P/G #771 in the next 5 years.

Carried.

**81/19-ERKER SUBDIVISION – SE 33-36-27W3:**

Moved by J. Kohlman THAT Council approve the subdivision request submitted by Ken and Maxine Erker in subdividing a 10 acre farm residential site out of the SE 33-36-27W3; and further, that there are no other land uses in the vicinity that would be incompatible with the intended use and there are no site conditions that make the land unsuitable for the intended use.

Carried.

**82/19-GENERAL OFFICE WORKSHOP:**

Moved by Reichert THAT Council authorize the closure of the municipal office on Tuesday, April 16, 2019 for Administration to take the General Office Workshop in North Battleford, Sask.

Carried.

**83/19-ENBRIDGE FACILITY TOUR:**

Moved by Rumohr THAT Council authorize 3 or 4 members of Council and Administration to attend the Enbridge facility tour in Kerrobert on June 14, 2019.

Carried.

**84/19-OFFICE TELEPHONE SYSTEM:**

Moved by Gette THAT Council authorize Administration to purchase a telephone system for the office through Sasktel.

Carried.

**85/19-APAS MEMBERSHIP:**

Moved by T. Kohlman THAT Council become a member of APAS for a one year trial period at their discounted membership fee of \$2,019.00.

Lost.

**86/19-ROYAL CANADIAN LEGION RECOGNITION BOOK:**

Moved by J. Kohlman THAT Council continue with supporting The Royal Canadian Legion "Military Service Recognition Book" with a placement of an 1/10 page ad (business card space) at a cost of \$205.00.

Carried.

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Reeve

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Administrator

**87/19-PORTABLE OIL DRUM DOLLY:**

Moved by Reichert THAT Council authorize Reeve Gordon Stang to purchase a portable metered oil pump c/w drum dolly for use at the municipal shop. Carried.

**88/19-WEST CENTRAL CRISIS & FAMILY SUPPORT CENTRE:**

Moved by Rumohr that Council contribute \$250.00 towards the annual fundraising initiative by the West Central Crisis & Family Support Centre in Kindersley, Sask.. Carried.

**89/19-APPROACH / PIPELINE CROSSINGS:**

Moved by Gette THAT Council approve the following project:

NE 16-35-28W3	Cona File: S092536	Existing Approach
NW 26-35-28W3	Cona File: S092527	Existing Approach
NE 26-35-28W3	Cona File: S092590	Existing Approach
N.NE 36-35-28W3 & E.SE 1-36-28W3	Cona File: X200789 & X200791	Pipeline Crossings

Carried.

**90/19-COMMUNICATIONS:**

Moved by T. Kohlman THAT the following items, having been presented, be filed or dealt with as indicated:

Sask. Government Relations	Gas Tax Funding Instalment - \$8,138
	Investing in Canada Infrastructure Federal Program
	2019 Education Mill Rates
	Revenue Sharing Grant - \$90,322 Last Year - \$87,044
	Ken & Maxine Erker Subdivision – SE 33-36-27W3
Sask. Highways & Infrastructure	2019 Traffic Count Program
S.A.R.M.	Weekly Bulletins
	SARM Responds to Provincial & Federal Budgets
	Highways New Charge for Various Transactions
RMAA	Workshop – NB, Apr 16/19
Sask Energy	Inspection of Natural Gas Pipelines – Apr 1 – May 31/19
Town of Luseland	New Fire Board Proposal
Neil Law Office	Statement of Account for Employment Contract
Enbridge	Facility Tour – Kerrobert, Jun 14/19
SaskTel	Quote for Office Phone System
McKercher	PFRA Statement
APAS	APAS Membership – 2019
Sask Legion	Veteran’s Military Recognition Handbook
STARS	Thank You
Sask. Common Ground Allowance	Breakfast Mtg. – Unity, Apr 24/19
Boss Lubricants	Quote for Metered Oil Pump
Millsap Fuel Distributors Ltd.	Quote for Metered Oil Pump
Delta Co-op Association Ltd.	Quote for Metered Oil Pump
MAJIC Environmental Ltd.	Brushing Rates
Challenger Dozer Services	Soil Stabilizer & Rock Grinder
Provincial Potholes & Paving	Free Estimates for Road Repairs
West Central Crisis & Family Support	Fundraising Support
CONA Resources	Division 6 – Approval (3)
	Division 5 & 6 – Approval (1)

Other Correspondence to be dealt as per Agenda

Northwest Heavy Oil Municipalities	Invitation for Membership, Attendance of Mtg
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Carried.

**REPORTS:**

**91/19-AUTHORIZE PAYMENTS FOR RATEPAYERS’ SUPPER-MEETING:**

Moved by J. Kohlman THAT Council authorize the payments be made on April 10, 2019 for the 2019 Spring Ratepayers’ Supper-Meeting as follows:

- Caterer’s	Janice Morland & Kelly Cooper	\$1,200.00
- Hall Rental	St. Donatus Hall	\$170.00
- Speaker	Miranda Wiens	\$100.00

Carried.

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Reeve

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Administrator

**92/19-NORTHWEST HEAVY OIL MUNICIPALITIES MEMBERSHIP:**

Moved by Reichert THAT the Municipality become a member of the Northwest Heavy Oil Municipalities Committee by paying the annual membership of \$100.00. Carried.

**93/19-REPORTS OF ADMINISTRATION and COMMITTEES:**

Moved by Reichert THAT Council accept the following written and verbal reports:

“Statement of Financial Activities” for the Month of March: Calvin Giggs

“List of Accounts for Approval” comprising of cheques #6144 to and including #6172, and other payments 19038-M to 243135-M totalling \$60,211.71, together with Paymate: Payroll Summary Report - Payroll 01- totalling - \$26,954.58 and Council 02- totalling-\$7,876.85, as attached for approval: Calvin Giggs

**Administrator Notes:** Calvin Giggs

**Council Meeting Table, Etc.:** Brenda Gintaut

**PFRA:** Brenda Gintaut

**Pioneer Haven:** Keith Rumohr

**KLD Wellness:** Keith Rumohr

**Major Fire Department:** Keith Rumohr

**Villa Marie:** Herb Reichert

**SARM Convention:** Keith Rumohr, David Gette, Terry Kohlman, Jerome Kohlman and Herbert Reichert

**Northwest Heavy Oil Municipalities Committee:** Gordon Stang and Calvin Giggs Carried.

**REEVE AND COUNCILLORS FORUM:**

**94/19-OFFICE JANITOR:**

Moved by Gette THAT Council reimburse Assistant Administrator, Brenda Gintaut a sum of \$450.00 for doing the janitor duties of the municipal office, from January 1, 2019 to March 31, 2019; and further, that she be paid a monthly fee of \$150.00 commencing in the month of April, 2019. Carried.

**UNFINISHED BUSINESS:**

**95/19-MIDWEST BUILDING APPRAISALS:**

Moved by T. Kohlman THAT Council acknowledge receipt of the building appraisals done by Midwest Claims Services on six of the municipality’s buildings; and further, that effective immediately, that Administration be instructed to request a change on the coverages of five of the buildings on the SARM Property Self Insurance Plan as follows:

- Cactus Lake Hall \$294,730;
- Machine Shop \$84,700;
- Old Office \$190,600;
- New Office \$410,600; with Replacement Cost coverage; and
- Storage Shed \$358,800. Carried.

**96/19-CEMETERY CUSTODIAN:**

Moved by J. Kohlman THAT Council acknowledge the change in cemetery custodian for the Heart’s Hill Cemetery from Aaron Demers to Kellie Demers, effective May 1, 2019; and further, that the contractual arrangement that was signed be attached hereto and form a part of these minutes. Carried.

**97/19-ROAD ASSET MANAGEMENT PLAN:**

Moved by Reichert THAT Council accept the quoted price of approximately \$25,000.00 of Resource Management International Inc. to conduct an inventory of the Municipality’s road system by providing a breakdown of the current condition, the cost of replacement, the road width and sideslopes of each mile of improved road in the municipality; and further, that all culverts be identified on each mile of these improved roads by identifying the type, length, diameter and condition of each culvert; and further, that this information be used in the Municipality’s Pubworks program and become part of the Asset Management Plan of the Municipality. Carried.

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Reeve

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Administrator

**NEW BUSINESS:**

**98/19-BYLAW FIRST READING:**

Moved by Rumohr THAT Bylaw No. 1/19, being a Bylaw to Establish Mill Rate Factors, be given first reading.

Carried.

**99/19-BYLAW SECOND READING:**

Moved by Gette THAT Bylaw No. 1/19, being a Bylaw to Establish Mill Rate Factors, be read a second time.

Carried.

**100/19-BYLAW THIRD READING:**

Moved by T. Kohlman THAT Bylaw No. 1/19, being a Bylaw to Establish Mill Rate Factors, be given three readings at this meeting.

Carried Unanimously.

**101/19-BYLAW ADOPTION:**

Moved by J. Kohlman THAT Bylaw No. 1/19, being a Bylaw to Establish Mill Rate Factors, be read a third time and finally adopted.

Carried.

**102/19-2019 OPERATING AND CAPITAL BUDGET:**

Moved by Rumohr THAT Council adopt the 2019 Operating and Capital Budget of the Municipality, as attached to and forming a part of these minutes.

Carried.

**103/19-2019 UNIFORM MILL RATE:**

Moved by Reichert THAT, for the year 2019, the uniform municipal mill rate be set at 8 mills; and further, that Administration be instructed to use this mill rate, in conjunction with the mill rate factors as provided by Bylaw No. 1/19, to levy taxes on the total taxable assessment of each property class of the Municipality.

Carried.

**104/19-ADJOURNMENT:**

Moved by Gette THAT this meeting does now adjourn at 9:30 p.m. this day.

Carried.

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Reeve

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Administrator