

A regular meeting of the Council of the Rural Municipality of Heart's Hill No. 352 was held in the Municipal Office at 405 Grand Avenue, Luseland, Saskatchewan on Thursday, February 6, 2020.

**CALL to ORDER:**

Reeve Gordon Stang called the meeting to order at 5:00 p.m.

**MEMBERS PRESENT:**

Reeve Gordon Stang and Councillors Keith Rumohr (late arrival), David Gette, Terrance Kohlman, Blaine Thrun, Jerome Kohlman and Herbert Reichert. Office staff: Administrator Calvin Giggs, Assistant Administrator, Brenda Gintaut and Administrator-in-Training, Janelle Franko.

**45/20-AGENDA:**

Moved by J. Kohlman THAT Council accept the agenda as presented.

Carried.

**46/20-MINUTES:**

Moved by Thrun THAT Council approve the content of the Minutes of the Regular Meeting of Council held on January 9, 2020.

Carried.

**DELEGATIONS:**

**47/20-DELEGATIONS:**

Moved by Rumohr THAT Council acknowledge the verbal/written reports from:

Dan Fisher, Maintenance Foreman	Roadwork maintenance
Bradford Li Pi Shan, Resource Management Int'l Inc.	P/G 771 Tender.

Carried.

**COMMUNICATIONS:**

**48/20-HIGHWAY 317 MOWING:**

Moved by T. Kohlman THAT Council renew their contract agreement with the Ministry of Highways Infrastructure for the Municipality to mow the top shoulder cut on 22.80Kms along Highway 317; and further, that the rate to be charged for work be set at \$170.00 per hour.

Carried.

**49/20-MLDP COURSE:**

Moved by Gette THAT Council authorize Assistant Administrator, Brenda Gintaut and Administrator-In-Training, Janelle Franko to attend the Municipal Leadership Development Program course on "Human Resources in the Workplace" to be held in Regina, Sask., on March 9, 2020, in conjunction with the SARM Convention; and further, that the registration fee in the amount of \$305.00 be paid.

Carried.

**50/20-RMAA WORKSHOP:**

Moved by Reichert THAT Council approve the closure of the Municipal Office on March 24, 2020, for Administration to attend a workshop co-sponsored by the Rural Administrators' Association of Saskatchewan to be held in North Battleford, Sask.; and further, that the registration fee in the amount of \$300.00 be paid.

Carried.

**51/20-MACKLIN & DISTRICT FIRE PROTECTION:**

Moved by J. Kohlman THAT Council approve the 2020 proposed operating budget as submitted by the Macklin & District Fire Protection Board; and further, that Council authorize payment in the amount of \$16,256.32, representing this municipality's share of \$13,510.32 for operating and \$2,746.00 for capital reserve.

Carried.

**52/20-ROYAL CANADIAN LEGION RECOGNITION BOOK:**

Moved by Thrun THAT Council continue with supporting The Royal Canadian Legion "Military Service Recognition Book" with a placement of an 1/10 page ad (business card space) at a cost of \$205.00.

Carried.

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Reeve

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Administrator

**53/20-COMMUNICATIONS:**

Moved by T. Kohlman THAT the following items, having been presented, be filed or dealt with as indicated:

Ministry of Highways & Infrastructure Province of Saskatchewan	Contract – Mowing 23 km of Hwy #317 Clubroot Distribution Map PHO Quarterly News
SARM	S.A.R.M. Weekly Bulletins 2020 Annual Convention – Mar. 9-12, Regina Cyber Attack Seminar – Mar 9, Regina MLDP Human Resource Course – Mar. 9, Regina SARM Division 6 Update
Darwin Whitfield SMHI SAMA	Annual Meeting – Mar. 10, Regina SAMAVIEW Training – Apr. 8, Saskatoon Annual Meeting – Apr. 9 (Council meeting date) 2020 Requisition (\$13,723.00) Spring Workshop – Mar. 24, North Battleford Notice of Seismic Operations 2020 Operating Budget & Levy Military Service Book Advertisement Bylaw Enforcement, Consultation Services Operator Resume

Other Correspondence to be dealt with as per Agenda

KLD	2020 Levy	
Town of Luseland	Fire Board Meeting	
Canterra Farmland Holdings LP	Offer to Purchase CN ROW	
Bee J's Office Plus	Quote – Additional Shelving	Carried.

**Councillor Keith Rumohr arrived at the meeting at 6:35 p.m.**

**REPORTS:**

**54/20-HISTORICAL TITLE SEARCH:**

Moved by Gette THAT Administration be authorized to conduct a historical title search on the NW 17-34-28W3 to determine if the Municipality had any interest or claims to ownership prior to the Land Utilization Board transferring same to the Federal Government in and around 1942 and report back to Council on the findings. Carried.

**55/20-KLD DOCTOR RETENTION:**

Moved by Rumohr THAT Council pay the 2020 levy of \$4,074.65 to KLD Wellness Foundation for the KLD Doctor Retention Program. Carried.

**56/20-REPORTS OF ADMINISTRATION AND COMMITTEES:**

Moved by T. Kohlman THAT Council accept the following written and verbal reports:

“Statement of Financial Activities” for the Month of January: Calvin Giggs  
“List of Accounts for Approval” comprising of cheques #6545 to and including #6568, and other payments 20025-M to 277417-M totalling \$125,005.81, together with Paymate: Payroll Summary Report - Payroll 01- totalling - \$30,501.96 and Payroll Summary Report – Council 02 – totalling \$4,280.90, as attached for approval: Calvin Giggs

**Administrator Notes:** Calvin Giggs

**PFRA:** Brenda Gintaut

**Gravel Exploration:** Janelle Franko

**Pioneer Haven:** Keith Rumohr

**KLD Wellness:** Keith Rumohr

**Luseland Fire Department:** Blaine Thrun

**Macklin and District Fire District:** Blaine Thrun

**West Central Municipal Government Committee:** Keith Rumohr

**Highway #317 Construction & Maintenance:** Calvin Giggs Carried.

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Reeve

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Administrator

## REEVE AND COUNCILLOR FORUM

### **57/20-2020 SPRING RATEPAYER'S MEETING:**

Moved by Reichert THAT Council hold the 2020 Ratepayer's Supper-Meeting in Major, Sask. on April 15, 2020 and authorize Administration and Councillor Keith Rumohr to book the Major Hall, seek out a caterer for the supper and setup the agenda for the meeting. Carried.

### **58/20-AED DEFIBRILLATOR FOR ST. DONATUS HALL:**

Moved by T. Kohlman THAT Council reimburse the St. Donatus Hall Committee for the cost of purchasing a AED Defibrillator, which is estimated to be \$2,500.00 that will be installed in the St. Donatus Hall. Carried.

### **59/20-CLAYTON MEIER RESIDENCE:**

Moved by Thrun THAT Council acknowledge the verbal request from Clayton Meier to have Administration provide him with a letter outlining the distance from the centre of a road allowance when constructing his residence, so that he may present same to his insurance company. Carried.

### **60/20-RIGHT-OF-WAY SURVEY DIVISION NO. 3:**

Moved by T. Kohlman THAT Council authorize Administration to prepare Agreements for Sale for right-of-way required from the 66 foot to 100 foot right-of-way in the N ½ 9, S ½ 16 and including the curve SE 17, all in 35-28W3, due to road construction that occurred back in the late 1970's; and further, that Council hire Meridian Surveys Ltd., Kindersley, Sask., to perform the legal survey.

Carried.

### **61/20-RIGHT-OF-WAY SURVEY DIVISION NO. 3:**

Moved by T. Kohlman THAT Council authorize Administration to prepare any necessary documents to honour previous Agreements for Sale for an additional 17 feet of right-of-way required from the existing 66 foot right-of-way on the W ½ 3-35-28W3 for the purpose of accommodating SaskPower in installing a power line back on the east side of the road in about 2006; and further, that Council acquire the services of Meridian Survey Ltd., Kindersley, Sask., to perform the legal survey. Carried.

### **62/20-RIGHT-OF-WAY SURVEY DIVISION NO. 6:**

Moved by Reichert THAT Council authorize Administration to prepare Agreements for Sale for right-of-way required from the 66 foot to 100 foot right-of-way in the W ½ 26 and E ½ 27, all in 35-28W3, due to road construction that occurred back in and around 2008, as well as accommodating SaskPower in installing a power line on the east side of the road; and further, that Council hire Meridian Surveys Ltd., Kindersley, Sask., to perform the legal survey.

Carried.

## **UNFINISHED BUSINESS**

## **NEW BUSINESS**

### **63/20-JANELLE FRANKO PROBATION:**

Moved by J. Kohlman THAT Council take Janelle Franko, Administrator-in-Training, off probation, retroactive to January 8, 2020.

Carried.

### **64/20-JANELLE FRANKO HOLIDAYS:**

Moved by Reichert THAT Council grant permission to Administrator-in-Training, Janelle Franko for holidays to be taken from February 18 to and including February 24, 2020. Carried.

### **65/20-SETUP RM PROPERTY:**

Moved by T. Kohlman THAT Council acknowledge the additional miscellaneous properties to be recorded in the Municipality's ledger, some of which are to be recorded as Tangible Capital Assets (total value of \$269.53) and some to be recorded as Land For Resale (total value of \$943.60), as outlined and attached to and forming a part of these minutes. Carried.

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Reeve

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Administrator

**66/20-OFFER TO PURCHASE FORMER CNR ROW:**

Moved by Thrun THAT Council accept the offer from Canterra Farmland Holding LP (101138678 Saskatchewan Ltd.) to purchase three parcels of land (former CNR right-of-way) in the SW 34-36-26W3, with a combined total of 4.89 acres, at a total price of \$342.30; and further, that the Offer to Purchase be attached to and forming a part of these minutes. Carried.

**67/20-OFFICE SHELVING:**

Moved by J. Kohlman THAT Council approve the purchase of 6 additional 4 foot shelving units from Bee J's Office Plus, North Battleford, Sask. to be installed in the existing shelving structure in the Municipal office at an estimated cost of \$549.80. Carried.

**68/20-SHOCK TRAUMA AIR RESCUE SERVICE (STARS) FOUNDATION:**

Moved by Reichert THAT Council provide a 2020 contribution to STARS in the amount of \$10,000.00, payable through S.A.R.M. Carried.

**69/20-2020 P/G #771 PAVING TENDER:**

Moved by Rumohr THAT Council award the tender for Road Widening and Hot Mix Surfacing of 16.4Kms of Primary Grid No. 771 on Township Road 362 from Range Road 3260 to Range Road 3274 to Ruzkowski Enterprises Limited, Prince Albert, Sask., at a contract price of \$3,345,300.00; and further, that Council authorize the Reeve and Administrator to execute the contractual agreement and be attached to and form a part of these minutes. Carried.

**70/20-2020 QUOTATION FOR PAVING OIL:**

Moved by Gette THAT Council accept the quotation from McAsphalt Industries Limited, Okotoks, Alta., estimated to be \$704,922.00 for the supply and delivery of oil for the 2020 paving of 16.4Kms of Primary Grid No. 771 on Township Road 362 from Range Road 3260 to Range Road 3274.

Carried.

**71/20-ADJOURNMENT:**

Moved by T. Kohlman THAT this meeting does now adjourn at 9:40 p.m. this day.

Carried.

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Reeve

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Administrator