

A regular meeting of the Council of the Rural Municipality of Heart's Hill No. 352 was held in the Municipal Office at 405 Grand Avenue, Luseland, Saskatchewan on Thursday, February 7, 2019.

**CALL to ORDER:**

Deputy Reeve Keith Rumohr called the meeting to order at 5:00 p.m.

**MEMBERS PRESENT:**

Deputy Reeve Keith Rumohr and Councillors David Gette, Terrance Kohlman, Jerome Kohlman and Herbert Reichert. Reeve Gordon Stang and Councillor Blaine Thrun did not attend the meeting. Office staff: Temporary Administrator Calvin Giggs and Assistant Administrator, Brenda Gintaut.

**26/19-AGENDA:**

Moved by Gette THAT Council accept the agenda as presented.

Carried.

**27/19-MINUTES:**

Moved by T. Kohlman THAT Council approve the content of the Minutes of the Regular Meeting of Council held on January 10, 2019.

Carried.

**DELEGATIONS:**

Fran Stang, Director of the Bea Fisher Centre Inc. (Macklin) Re: Request for Donation for Renovations.

**28/19-BEA FISHER CENTRE DONATION:**

Moved by J. Kohlman THAT Council contribute \$10,000.00 to the Bea Fisher Centre Inc. (Macklin) to help defray some of the estimated \$130,000.00 cost in their upcoming renovation of the Macklin facility.

Carried.

**COMMUNICATIONS:**

**29/19-MUNISOFT PUBWORKS UPGRADE:**

Moved by Reichert THAT Council authorize Administration to upgrade the existing Pubworks - 3150 office software, by purchasing Pubworks Standard from MuniSoft, Regina, Sask. at an estimated price of \$3,000, plus applicable taxes, in order to better handle the extra workload of tracking of the Municipality's Asset Management Plan.

Carried.

**30/19-MUNISOFT PUBWORKS SEMINAR:**

Moved by Gette THAT Council authorize Administration to close the municipal office on May 24, 2019, in order to attend the MuniSoft Pubworks Seminar in North Battleford, Sask. dealing with improving Asset Management techniques using Pubworks; and further, that the registration fee of \$399.00 be paid at this meeting.

Carried.

**31/19-CIVIC ADDRESSING REGISTRY:**

Moved by T. Kohlman THAT Council join the Provincial Civic Address Registry (CAR) and request CAR to send an information package to the Municipality.

Carried.

**32/19-ENBRIDGE INVITATION:**

Moved by J. Kohlman THAT Administration respond to the invitation from Enbridge in setting up a visit to one of their sites by Council and staff to learn more about pipeline safety and their approach to responding to an incident should it occur.

Carried.

**33/19-MACKLIN ARENA CAPITAL IMPROVEMENTS**

Moved by Reichert THAT Council provide for a 5 year commitment of \$5,000.00 per annum to the Macklin Arena Operations Committee c/o the Town of Macklin, in order to help in the their ongoing 5 year capital upgrades of their facility.

Carried.

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Reeve

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Administrator

**34/19-SHOCK TRAUMA AIR RESCUE SERVICE (STARS) FOUNDATION:**

Moved by Gette THAT Council provide a 2019 contribution to STARS in the amount of \$5,000.00, payable through S.A.R.M. Carried.

**35/19-MACKLIN & DISTRICT FIRE PROTECTION:**

Moved by T. Kohlman THAT Council approve the 2019 proposed operating budget as submitted by the Macklin & District Fire Protection Board; and further, that Council authorize payment in the amount of \$16,256.32, representing this municipality’s share of \$13,510.32 for operating and \$2,746.00 for capital reserve. Carried.

**36/19- CONA RESOURCES LTD.: Division 5**

Moved by J. Kohlman THAT Council approve the following project:

- SW 7-36-27W3 Cona File: X200766 Pipeline Rt-of-Way
- NE 27-35-28W3 Cona File: X200786 Pipeline Rt-of-Way
- W. 27-36-27W3 Cona File: X200764/X200765 Pipeline Rt-of-Way

Carried.

**37/19-COMMUNICATIONS:**

Moved by Reichert THAT the following items, having been presented, be filed or dealt with as indicated:

- |                                    |   |
|------------------------------------|---|
| Labour Relations                   | Expansion of Occupational Disease Presumption for Volunteer Fire Fighters |
| S.A.R.M.                           | Weekly Bulletins  |
|                                    | Traffic Safety Program (New)  |
|                                    | Federal Gov’t Creates New Ministry of Rural Economic Development          |
|                                    | Intensive Livestock Development Survey                                    |
|                                    | Convention Invitations  |
| Randy Aumack                       | Seeking Election for SARM Div. 6  |
| Darwin Whitfield                   | Seeking Election for SARM Div. 6  |
| Sask. Municipal Hail               | Annual Meeting, March 12/19, Saskatoon                                    |
| SAMA                               | Annual Meeting, Apr 10/19, Regina   |
| MuniSoft                           | Pubworks Update & Seminar   |
| Sask. Public Safety                | Civic Signing   |
| Enbridge                           | Pipeline Safety   |
| Macklin Arena Operations Committee | Capital Improvement Donation  |
| STARS                              | Donation Request  |
| KLD                                | Meeting, Luseland, Feb 11 @ 7:30pm  |
| McKercher                          | PFRA Statement  |
| McKercher                          | Ulmer Update  |
| Macklin & District Fire Department | Thank You & 2019 Operating Budget   |
| Calvin Giggs                       | Thank You   |
| CONA Resources                     | Division 5 – Approval (3)   |

Carried.

**38/19-REPORTS of ADMINISTRATION and COMMITTEES:**

Moved by J. Kohlman THAT Council accept the following written and verbal reports:

- “Statement of Financial Activities” for the Month of January: Calvin Giggs
- “List of Accounts for Approval” comprising of cheques #6079 to and including #6121, and other payments 19019-M to 237024-M totalling \$145,360.83, together with Paymate: Payroll Summary Report - Payroll 01- totalling - \$23,121.67 and Council 02- totalling-\$2,449.65, as attached for approval: Calvin Giggs
- Administrator Notes:** Calvin Giggs
- Council Meeting Table, Etc.:** Brenda Gintaut
- PFRA:** Brenda Gintaut
- Road Widening Survey – Gabe Kohlman/Court Road:** Administration
- Pioneer Haven:** Keith Rumohr
- Luseland Fire Department:** Calvin Giggs on behalf of Blaine Thrun
- Macklin Clinic:** Herb Reichert

Carried.

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Reeve

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Administrator

**39/19-MACKLIN PHYSICIAN HOUSE:**

Moved by Reichert THAT Council agrees, in principle, to the sale of the residence that was once provided to the Macklin Medical Doctor and purchased by the Town of Macklin (45/100 share), R.M. of Eye Hill No. 382 (45/100 share) and the R.M. of Heart’s Hill No. 352 (1/10 share), providing same is no longer needed for the purpose of which it was first intended and providing that the sale price is at least equivalent or exceeds the amount outstanding against the property at the time of sale. Carried.

**REEVE AND COUNCILLORS FORUM**

**NEW BUSINESS**

**40/19-QUOTE FOR BUILDING APPRAISALS FOR INSURANCE PURPOSES:**

Moved by Gette THAT Council acknowledge the following firms that were interested in providing the Municipality with doing an appraisal to better determine a suitable valuation for six of their buildings (1 vacant office and 1 recently purchased office in Luseland, 1 shop, 2 storage buildings and the Community Hall in Cactus Lake) for replacement cost insurance:

- Rolling Thunder Enterprises Ltd., Unity, Sask.;
- SunCorp Valuations, Saskatoon, Sask.; and
- Midwest Claims Services, Saskatoon, Sask.;

and further, that Council accept the quotation from Midwest Claims Services in the amount of \$2,000,00, plus \$0.85/Km and \$85.00/Hr for travel, with a request to Midwest Claims Services to do the work at their earliest convenience. Carried.

**41/19-WASTE COLLECTION SERVICES CACTUS LAKE AND MAJOR:**

Moved by T. Kohlman THAT Council enter into customer service agreements with Loraas Environmental Services Ltd., North Battleford, Sask. to provide waste disposal services for the municipality’s residents by placing 3 – 6yd<sup>3</sup> waste bins at Cactus Lake and 1 – 6yd<sup>3</sup> waste bin at Major; and further, that the agreements be attached to and form a part of these minutes. Carried.

**42/19-OFFICE FURNISHINGS QUOTE:**

Moved by J. Kohlman THAT Council accept the quotation from Budget Blinds of SW Saskatchewan, Moose Jaw, Sask. in the amount of \$2,769.89 (taxes included) for the purchase and installation of cellular blinds and a door window film for the current municipal office. Carried.

**43/19-HEART’S HILL CEMETERY CUSTODIAN:**

Moved by Reichert THAT at the request of the current Heart’s Hill Cemetery Custodian, Aaron Demers, that Council would have no problem transferring the Custodian Agreement to his spouse, Kellie Demers, for the upcoming maintenance season, providing she signs a new agreement in her name. Carried.

**44/19-ADJOURNMENT:**

Moved by Gette THAT this meeting does now adjourn at 9:35 p.m. this day. Carried.

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Reeve.

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Administrator.