

A regular meeting of the Council of the Rural Municipality of Heart's Hill No. 352 was held in the Municipal Office at 405 Grand Avenue, Luseland, Saskatchewan on January 13, 2022.

CALL to ORDER:

Reeve Gordon Stang called the meeting to order at 5:05 p.m.

MEMBERS PRESENT:

Reeve Gordon Stang and Councillors Keith Rumohr, David Gette, Jerome Kohlman and Herbert Reichert. Office staff: Administrator Janelle Franko and Assistant Administrator Brenda Gintaut. Councillors Terrance Kohlman and Blaine Thrun did not attend the entire meeting.

1/22-AGENDA:

Moved by Rumohr THAT Council accept the agenda as presented.

Carried.

DECLARATION OF INTEREST:

2/22-MINUTES:

Moved by Gette THAT Council approve the content of the Minutes of the Regular Meeting of Council held on December 9, 2021.

Carried.

DELEGATIONS:

Councillor Blaine Thrun arrived at the meeting at 5:20 p.m. and proceeded to leave as he did not want to follow the Covid-19 provincial mandate of wearing a mask indoors.

3/22-COMMUNICATIONS:

Moved by Reichert THAT the following items, having been presented, be filed or dealt with as indicated:

Saskatchewan Public Safety Agency
SARM

Bradford Li Pi Shan, Resource Management Int'l Inc.
SaskPower & SaskTel
Munisoft
Prospera
RCMP
iHunter
Ducks Unlimited
Canadian Public Works Association

Program/Service Information
Rural Sheaf
Weekly Policy Bulletins
Updated Fees
Project Update
Proposed Road Construction 2022
Season Greetings/Initiative Draw
Correspondence
District Management Team & Q3 Report
Map Royalties 2021
Correspondence
Convention February 22-24, 2022

Carried.

REPORTS OF ADMINISTRATION AND COMMITTEES:

4/22-STATEMENT OF FINANCIAL ACTIVITIES AND LIST OF ACCOUNTS FOR APPROVAL:

Moved by Rumohr THAT Council accept the Statement of Financial Activities for the Month of December 2021 as presented by Administrator Janelle Franko, and List of Accounts for Approval to complete the year 2021 comprising of cheques #7135 to and including #7147, and other payments 1-Man to 345776 totalling \$45,124.85, together with Paymate: Payroll Summary Report - Payroll 01- totalling - \$19,677.41, and additional List of Accounts for Approval beginning 2022 comprising of cheques #7148 to and including #7180, and other payments 1-Man to 355854 totalling \$110,177.14, together with Paymate: Payroll Summary Report – Council 02 – totalling \$2,409.80, as attached for approval.

Carried.

5/22-REPORTS OF COMMITTEES:

Moved by Rumohr THAT Council accept the following written and verbal reports:

Gravel Exploration: G. Stang, D. Gette, H. Reichert & T. Kohlman

Villa Marie: H. Reichert

Macklin & District Medical Clinic: H. Reichert

Carried.

REEVE AND COUNCILLOR FORUM:

UNFINISHED BUSINESS:

Reeve

Administrator

NEW BUSINESS:

6/22-2021 CASH TRANSFER OF FUNDS:

Moved by Rumohr THAT Council acknowledge the transfer of excess funds from Plan 24 to the Road Construction Fund held in the Luseland Credit Union Ltd. on December 31, 2021, in the amount of \$475,000.00, as per the authority given in Resolution 299/21.

Carried.

7/22-2022 APPOINTMENT - AUDITOR:

Moved by J. Kohlman THAT Holm Raiche Oberg Chartered Professional Accountants P.C. Ltd. of North Battleford, Sask. be appointed as the auditing firm of the Municipality for 2022; and further, the Reeve and Administrator be authorized to sign the Letter of Engagement – Objective and Scope of the 2021 Audit of Records of the Municipality.

Carried.

8/22-SCHECK STOCKPILE LEASE AGREEMENT:

Moved by Rumohr THAT Council acknowledge the signing of a Stockpile Lease Agreement, dated January 1, 2022, through December 31, 2024, with Victor & Katherine Scheck, giving the Municipality a lease of approximately 3.0 to 3.5 acres of their gravel stockpile yard in SE 17-36-27W3 for storage of their annual supply of gravel.

Carried.

9/22-TOP-UP DANIEL FISHER'S WAGE:

Moved by Gette THAT Council approve topping up Daniel Fisher's wage to the equivalent of an 8-hour day of pay, per weekday, between January 4, 2022, to and including January 21, 2022, as he is only being paid \$110 per day while he serves on jury duty.

Carried.

10/22-TOP-UP OF EMPLOYEES WAGES FOR SUPERVISORY/ADMINISTRATIVE COVERAGE:

Moved by J. Kohlman THAT Council approve topping up staff expected to perform supervisory/administrative coverage in the absence of the Foreman/Administrator beginning on the third day of absence effective January 1, 2022; and further, that the rate be set at \$5.00 per hour for outside employees and \$2.50 per hour for inside employees; and further, that a policy be created to reflect the change.

Carried.

11/22-2022 INSURANCE POLICIES:

Moved by J. Kohlman THAT Council acknowledge the following insurance policies of the Municipality with all coverage renewed from January 1, 2022, to 12:01 a.m. January 1, 2023:

- SARM Administrative Fidelity Bond (\$10,000 coverage) c/w Registered Mail (\$50,000 coverage) & Money and Securities (\$2,500 coverage);
- SARM Property Self-Insurance (Various Buildings & Equipment, Fire Fighting Expense and Equipment Rental Fee Reimbursement coverages);
- SARM Liability Self-Insurance (\$3M coverage); and
- SARM Excess Liability Insurance (\$2M coverage) c/w Errors & Omissions (\$500,000 coverage).

Carried.

12/22-MEMBERSHIP RENEWALS:

Moved by Reichert THAT Council renew their membership in the following organizations for 2021:

- Saskatchewan Association of Rural Municipalities - \$3,650.97
- West Central Municipal Government Committee - \$109.80
- Hudson Bay Route Association - \$300.00
- SaskTip Inc. - \$100.00
- District #30 A.D.D. Board - \$100.00

Carried.

13/22-2021 WORKERS COMPENSATION RETURN:

Moved by Rumohr THAT Council authorize Administration to complete the 2021 Workers' Compensation Return; and further, that the elected officials coverage be set at the minimum amount for 2022.

Carried.

14/22-CROWN LEASE LAND IN ARREARS:

Moved by Gette THAT Council submit a request to the Ministry of Agriculture – Lands Branch for the cancellation of the following crown lease land that is in arrears of taxes and in accordance with the Ministry's Policy for Non-Payment of Property Taxes Relative to Provincial Lands:

- SW 06-34-26W3; NW 02-34-27W3; and SE 02-34-27W3.

Carried.

Reeve

Administrator

15/22-LUSELAND & DISTRICT REGIONAL AIRPORT CONTRIBUTION

Moved by J. Kohlman THAT Council approve payment of the 2022 Luseland & District Regional Airport Board contribution in the amount of \$5,000.00.

Carried.

16/22-DONATIONS:

Moved by Reichert THAT Council provide the following donations for 2022:

- Kerrobert & District Ag Society \$100.00;
- Prairie Sunset Music Festival \$200.00;
- Crime Stoppers \$200.00.

Carried.

17/22-RECREATION BOARD GRANTS:

Moved by Rumohr THAT as per Policy 9.1 Recreation Grants, Council provide the following Recreation Grants for 2022:

- Town of Macklin \$7,000.00;
- Town of Luseland \$7,000.00;
- Village of Denzil \$3,500.00; and
- Major Recreation Board \$3,500.00.

Carried.

18/22-SASK LOTTERY COMMUNITY GRANT PROGRAM:

Moved by Gette THAT Council allocate the 244 census population of the Municipality, at \$6.35 per capita under the 2023 Saskatchewan Lottery Community Grant Program, to the following communities:

- Town of Luseland 82;
- Town of Macklin 82;
- Village of Denzil 40; and
- Village of Major 40.

Carried.

19/22-RMAAS MEMBERSHIP RENEWALS:

Moved by J. Kohlman THAT Council pay the following 2022 membership fees to the Rural Administrators' Association of Saskatchewan on behalf of the following:

- Janelle Franko, Administrator \$425.00; and
- Brenda Gintaut, Assistant Administrator \$175.00.

Carried.

20/22-CHEQUE CANCELLATIONS:

Moved by Reichert THAT Council authorize the cancellation and reissue of the following cheques:

- Cancel Cheque No. 7144, in the amount of \$400.00, made payable to the wrong payee "RMAAS Workshop Fund", and be reissued to the "RMAAS Workshop Fund" and "RMAAS Division 6" as it should have been two separate payments;
- Cancel Cheque No. 7170, in the amount of \$7,235.00, made payable to "Town of Luseland", and reissue a cheque to the "Town of Luseland" for a portion, along with an online bill payment through the bank for the remainder owing.

Carried.

21/22-VACATION APPROVAL:

Moved by Rumohr THAT Council approve vacation for Administrator Janelle Franko for the following dates:

- February 18, 22-25, 2022.

Carried.

22/22-RENTAL RATES:

Moved by J. Kohlman THAT Council approve the following rate for the rental of municipal equipment for 2022:

- Backhoe - \$125/Hr (plus GST & PST where applicable), minimum ½ hr.

Carried.

23/22-STRATHCONA RESOURCES IINC., DIVISION 6:

Moved by Reichert THAT Council approve the following project:

SW 12 & NW 01-36-28W3 Strathcona Resources Inc.: E24501-E24502
Construct a Pipeline ROW

Carried.

24/22-ADJOURNMENT:

Moved by Rumohr THAT this meeting does now adjourn at 7:45 p.m. this day.

Carried.