

A regular meeting of the Council of the Rural Municipality of Heart's Hill No. 352 was held in the Municipal Office at 405 Grand Avenue, Luseland, Saskatchewan on January 7, 2021.

CALL to ORDER:

Reeve Gordon Stang called the meeting to order at 5:00 p.m.

MEMBERS PRESENT:

Reeve Gordon Stang and Councillors Keith Rumohr, David Gette, Terrance Kohlman, Blaine Thrun (late arrival), and Jerome Kohlman. Office staff: Administrator Janelle Franko, and Assistant Administrator Brenda Gintaut. Councillor Herb Reichert did not attend the entire meeting.

01/21-AGENDA:

Moved by Rumohr THAT Council accept the agenda as presented.

Carried.

02/21-MINUTES:

Moved by Gette THAT Council approve the content of the Minutes of the Regular Meeting of Council held on December 10, 2020.

Carried.

Councillor Blaine Thrun arrived at the meeting at 5:15 p.m.

DELEGATIONS:

03/21-COMMUNICATIONS:

Moved by Rumohr THAT the following items, having been presented, be filed or dealt with as indicated:

Ministry of Highways	2021 Ditch Mowing
Ministry of Justice and Attorney	Heart's Hill Pasture Headquarters
SGL	Provincial Traffic Safety Grant Rejection/Approval
SARM	Leaders Responsibility During a Pandemic
	SARM Nominations – Feb 3, 2021
	116 th Annual Convention Invite – Mar 9-10 (Virtual)
	Rural Broadband Letter Support
	Weekly Bulletins
Ken Francis, MLA Kindersley Constituency	Holiday Greetings
RCMP	Policing Report – Q3 & Q4
SMHI	2020 Annual Summary
Holm Raiche Oberg	New Auditor
RMAA	Targeted Sector Support Program
Munisoft	Community Project Initiative Funding
Town of Luseland	December Newsletter
Bailey Kemery	Emergency Planning Meeting - Postponed

Other Correspondence to be dealt with as per Agenda

Luseland and District Fire Protection Board	2021 Levy
Wheatland Regional Library	2021 Levy (First Half of the Year)
SARM	2021 Membership Levy
District 30 A.D.D.	2021 Membership and Levy
SaskTip	2021 Membership
Hudson Bay Route Association	2021 Membership Request
Dwaine Kopp	Pest Control Officer 2020 Report

Carried.

04/21-MINISTRY OF HIGHWAYS DITCH MOWING:

Moved by T. Kohlman THAT Administration notify the Ministry of Highways that for 2021 we would be willing to mow their ditches along Highway 317, at a preferred rate of \$170/hour, with the understanding that the Provincial rate is yet to be set by the Ministry.

Carried.

05/21-PSE-JUL-2020-37 GRANT APPROVAL:

Moved by Thrun THAT the Municipality, upon being approved \$15,187.50 to install rumble strips and flashing stop signs at the Grid #771 and Grid #676 intersection, hire Bradford Li Pi Shan, Resource Management International Inc., to proceed with contracting and overseeing the rumble strip portion of the project; and further, that Administration be approved to order the signage.

Carried.

06/21-MUNISOFT COMMUNITY PROJECT INITIATIVE FUNDING:

Moved by J. Kohlman THAT Council submit the Denzil Arena Roof Project and Macklin Food Bank for the 2021 Munisoft Community Project Initiative Draws, each with a prize of \$2,000.

Carried.

REPORTS OF ADMINISTRATION AND COMMITTEES:

07/21-REPORTS OF ADMINISTRATION AND COMMITTEES:

Moved by J. Kohlman THAT Council accept the following written and verbal reports:

“Statement of Financial Activities” for the Month of December: J. Franko

“List of Accounts for Approval” comprising of cheques #6822 to #6832, and other payments 20133-M to 314292-M totalling \$52,724.20, together with Paymate: Payroll Summary Report - Payroll 01- totalling - \$17,950.40 to complete the year 2020, as attached for approval: J. Franko

“List of Accounts for Approval” comprising of cheques #6833 to #6857, and other payments 314531-M to 314578-M totalling \$106,410.65, together with Paymate: Payroll Summary Report – Council 02 – totalling \$2,674.10 to commence year 2021, as attached for approval: J. Franko

Administrator Notes: J. Franko

PFRA Update: B. Gintaut

Policies: B. Gintaut

Luseland Fire Department: B. Thrun & K. Rumohr

District 30 A.D.D. Board: J. Kohlman

Wheatland Regional Library: M. Bazylnski

Prospera: B. Thrun & J. Franko

Carried.

08/21-POLICY MANUAL:

Moved by Gette THAT Council approve the completed Policy Manual for the Municipality; and further, that Administration post it on the Municipality’s website.

Carried.

09/21-LUSELAND & DISTRICT FIRE PROTECTION BOARD LEVY:

Moved by T. Kohlman THAT Council approve payment of the 2021 Levy in the amount of \$9,615.37, representing this Municipality’s share of \$6,410.25 for Operating Budget and \$3,205.12 for Capital Budget.

Carried.

10/21-PROSPERA ENERGY INC. OUTSTANDING TAX ARREARS:

Moved by Thrun THAT Council acknowledge Administration’s mailing of registered letters, at their directive under that authority of Section 317 of *The Municipalities Act*, on January 4, 2021, to the following purchasers of Prospera Energy Inc. oil resources due to outstanding tax arrears not being paid; and further, that the letter be attached to and form a part of these minutes:

- Repsol Canada Energy Partnership
- Macquarie Oil Services Canada Ltd.
- Plains Midstream Canada ULC
- Strathcona Resources Ltd.
- McAsphalt Industries Limited
- Tervita Corporation

Carried.

UNFINISHED BUSINESS:

11/21-2020 CASH TRANSFER OF FUNDS:

Moved by Rumohr THAT Council acknowledge the transfer of excess funds from Plan 24 to the Future Expenditure Fund held in the Luseland Credit Union Ltd. on December 31, 2020, in the amount of \$650,000.00, as per the authority given in Resolution 293/20.

Carried.

12/21-2021 APPOINTMENT – SOLICITOR:

Moved by Gette THAT Council appoint Battle River Law (Unity) of North Battleford, Sask., as the Municipality’s solicitor for 2021.

Carried.

13/21-2021 APPOINTMENT – JANITOR:

Moved by T. Kohlman THAT Council approve Brenda Gintaut completing the weekly janitorial services at the Municipal office at a rate of \$150 per month; and further, that a signed agreement be attached to and form a part of these minutes.

Carried.

14/21-OVERWEIGHT PERMIT POLICY:

Moved by Thrun THAT Council approve 4.3 Overweight Permits Policy; and further, that it be attached to and form a part of these minutes.

Carried.

NEW BUSINESS:

15/21-TAX ENFORCEMENT PROCEEDING:

Moved by Gette THAT Council authorize Administration to proceed pursuant to Section 22(1) of the *Tax Enforcement Act* to request title to Blk/Par A Plan 101468437, Ext.7 (PT SE 22-36-27W3) Title No. 115978988, with respect to which the arrears of taxes have not been paid and the interest based on the tax lien have not been discharged.

Carried.

16/21-INSURANCE POLICIES:

Moved by T. Kohlman THAT Council acknowledge the following insurance policies of the Municipality with all coverage renewed from January 1, 2021 to 12:01 a.m. January 1, 2022:

- SARM Administrative Fidelity Bond (\$10,000 coverage) c/w Registered Mail (\$50,000 coverage) & Money and Securities (\$2,500 coverage);
- SARM Property Self-Insurance (Various Buildings & Equipment, Fire Fighting Expense and Equipment Rental Fee Reimbursement coverages);
- SARM Liability Self-Insurance (\$3M coverage); and
- SARM Excess Liability Insurance (\$2M coverage) c/w Errors & Omissions (\$500,000 coverage).

Carried.

17/21-2021 MEMBERSHIP RENEWALS:

Moved by Thrun THAT Council renew their membership in the following organizations for 2021:

- Saskatchewan Association of Rural Municipalities - \$3,650.97
- District #30 A.D.D. Board - \$100.00
- Hudson Bay Route Association - \$300.00
- SaskTip Inc. - \$100.00

Carried.

18/21-ALLOWANCE FOR UNCOLLECTIBLE TAXES:

Moved by J. Kohlman THAT for the year 2020, Council authorize Administration to setup an Allowance for Uncollectible Taxes in the amount of \$217,856.62 to reflect the uncertainty of collecting the 2020 outstanding taxes due to the Municipality; and further, that Administration be authorized to transfer \$35,476.03 from the previous year Allowance to Revenue in recognition of partial payments of tax arrears in 2020.

Carried.

19/21-WORKERS' COMPENSATION RETURN:

Moved by Rumohr THAT Council authorize Administration to complete the 2020-21 Workers' Compensation return; and further, that the elected officials coverage be set at the minimum amount for 2021.

Carried.

20/21-LEASE LAND IN ARREARS:

Moved by Gette THAT Council submit a request to the Ministry of Agriculture – Lands Branch for the cancellation of the following lease land that is in arrears of taxes and in accordance with the Ministry's Policy for Non-Payment of Property Taxes Relative to Provincial Lands:

- SW 06-34-26W3; NW 02-34-27W3; and SE 02-34-27W3.

Carried.

21/21-RURAL INTEGRATED ROADS FOR GROWTH GRANT APPLICATION:

Moved by T. Kohlman THAT Administration proceed with applying for the 2021-22 intake of the Rural Integrated Roads for Growth Grant to do Earthwork and Grading on Grid #676 from Twp. Rd. 362 through Twp. Rd. 370; and further, that Council hire Bradford Li Pi Shan, Resource Management International Inc., to evaluate the existing road and provide a quote for the project.

Carried.

22/21-DONATIONS:

Moved by Thrun THAT Council provide for the following donations for 2021:

- Kerrobert & District Ag Society \$100.00;
- Luseland Wildlife Federation \$200.00;
- Prairie Sunset Music Festival \$200.00;
- Luseland & District Discovery Daycare \$250.00; and
- Crime Stoppers \$200.00.

Carried.

23/21-RECREATION GRANTS:

Moved by J. Kohlman THAT Council provide for the following Recreation Grants for 2021:

- Town of Macklin \$7,000.00;
- Town of Luseland \$7,000.00;
- Village of Denzil \$3,500.00; and
- Village of Major \$3,500.00. Carried.

24/21-SASK LOTTERY COMMUNITY GRANT PROGRAM:

Moved by Rumohr THAT Council allocate the 244 census population of the Municipality, at \$6.35 per capita under the 2022 Saskatchewan Lottery Community Grant Program, to the following communities:

- Town of Luseland 82;
- Town of Macklin 82;
- Village of Denzil 40; and
- Village of Major 40. Carried.

25/21-RMAAS MEMBERSHIP:

Moved by Gette THAT Council pay the following 2021 membership fees to the Rural Administrators' Association of Saskatchewan on behalf of the following:

- Janelle Franko, Administrator \$400.00; and
- Brenda Gintaut, Assistant Administrator \$155.00. Carried.

26/21-ADJOURNMENT:

Moved by T. Kohlman THAT this meeting does now adjourn at 7:35 p.m. this day. Carried.

Reeve

Administrator