

A regular meeting of the Council of the Rural Municipality of Heart's Hill No. 352 was held in the Municipal Office at 405 Grand Avenue, Luseland, Saskatchewan on Thursday, January 9, 2020.

**CALL to ORDER:**

Reeve Gordon Stang called the meeting to order at 5:00 p.m.

**MEMBERS PRESENT:**

Reeve Gordon Stang and Councillors Keith Rumohr, David Gette, Terrance Kohlman, Blaine Thrun (late arrival), Jerome Kohlman and Herbert Reichert. Office staff: Administrator Calvin Giggs, Assistant Administrator, Brenda Gintaut and Administrator-in-Training, Janelle Franko.

**01/20-AGENDA:**

Moved by Rumohr THAT Council accept the agenda as presented.

Carried.

**Councillor Blaine Thrun arrived at the meeting at 5:15 p.m.**

**02/20-MINUTES:**

Moved by Gette THAT Council approve the content of the Minutes of the Regular Meeting of Council held on December 5, 2019.

Carried.

**DELEGATIONS:**

**03/20-DELEGATIONS:**

Moved by Rumohr THAT Council acknowledge the verbal/written reports from:

Dan Fisher, Maintenance Foreman

Roadwork

Norbert Kratchmer, Former PCO Officer

2019 Pest Control Activity.

Carried.

**COMMUNICATIONS:**

**04/20-SARM MEMBERSHIP:**

Moved by T. Kohlman THAT Council renew their membership of \$3,686.97 in the Saskatchewan Association of Rural Municipalities for 2020.

Carried.

**05/20-WORKERS' COMPENSATION RETURN:**

Moved by Thrun THAT Council authorize Administration to complete the 2019-20 Workers' Compensation return; and further, that Council set the elected officials coverage at the minimum amount of \$35,922 per elected official for 2020.

Carried.

**06/20-DISTRICT 30 ADD BOARD:**

Moved by J. Kohlman THAT Council authorize the payment of the 2020 membership of \$100.00 and the Pest Control levy of \$2,713.62 to the District 30 ADD Board.

Carried.

**07/20-WEST CENTRAL MUNICIPAL GOVERNMENT MEMBERSHIP:**

Moved by Reichert THAT Council renew the membership of \$109.80 in the West Central Municipal Government Committee for 2020.

Carried.

**08/20-HUDSON BAY ROUTE ASSOCIATION:**

Moved by Rumohr THAT Council renew their membership of \$300.00 in the Hudson Bay Route Association for 2020.

Carried.

**09/20-CO-SPONSOR WCMG JUNE MEETING:**

Moved by Gette THAT Council co-sponsor the June meeting of the West Central Municipal Government Committee to be held in Luseland, Sask. with the Town of Luseland and the R.M. of Progress No. 351.

Carried.

**10/20– MISC. OIL & GAS APPROVALS:**

Moved by T. Kohlman THAT Council approve the following projects:

|               |  |                             |
|---------------|--|-----------------------------|
| NW 10-35-26W3 | Plains Midstream File: 19-08209 GWD 1198 | Work Adjacent to Roadway    |
| NE 21-35-27W3 | Plains Midstream File: 19-08209 GWD 486  | Existing Approach           |
| SW 24-35-27W3 | Plains Midstream File: 19-08209 GWD 737  | Temporary Approach Carried. |

**11/20-COMMUNICATIONS:**

Moved by Thrun THAT the following items, having been presented, be filed or dealt with as indicated:

|  |  |
|--|--|
| Canada/Saskatchewan S.A.R.M.           | Gas Tax Application (In Process)<br>Weekly Bulletins<br>2020 Membership<br>MLDP Community and Land Use Planning Module |
| Sask. Workers’ Compensation Board      | 2020 Premium Rates & Council Coverage  |
| District 30 ADD Board                  | 2020 Membership & Pest Control Levy  |
| West Central Municipal Gov’t Committee | Membership Invoice Renewal   |
| SMHI                                   | 2019 Claims  |
| Hudson Bay Route Association           | Membership Request   |
| Town of Luseland                       | Acknowledge Waste Disposal Discontinuance<br>Sponsorship for June West Central Meeting                                 |
| RM of Wilton No. 472                   | Crack Sealing Unit   |
| Prospera Energy Inc.                   | Tax Installment Letter   |
| Star Phoenix/Regina Leader Post        | Newspaper Article RE: Government Transparency  |
| Jai-Dee’s Oilfield Services Ltd        | Equipment Services   |
| Human Resources                        | Operator Resume  |
| Approvals                              | Division 1 (1)<br>Division 5 (2)   |

Other Correspondence to be dealt with as per Agenda

|                                 |                                  |
|---------------------------------|----------------------------------|
| McKercher                       | PFRA                             |
| Pioneer Haven                   | Meeting Jan 22 @ 7:00pm          |
| Sask Highways                   | #317 Const’n and Maint. Interest |
| Maryann Bazylinski              | Library Report                   |
| Prairie Sunset Music Festival   | Donation Request                 |
| Luseland Wildlife Federation    | Donation Request                 |
| Sask Lotteries Trust Fund       | Population Allocation            |
| Moody’s Equipment/Triod/Redhead | Mower Quote                      |
| Resource Management Inc.        | Paving Tender Package            |

Carried.

**REPORTS:**

**12/20-VILLA MARIE MORTGAGE PAYOUT:**

Moved by J. Kohlman THAT Council approve a payment of \$77,565.76 to the Golden Twilight Lodge Inc., representing the Municipality’s 13.32% share of the payout of the mortgage held at the Macklin Credit Union, for the construction of the new wing at the Villa Marie in Macklin, Sask. that occurred 2014. Carried.

**13/20-REPORTS of ADMINISTRATION and COMMITTEES:**

Moved by Reichert THAT Council accept the following written and verbal reports:

“Statement of Financial Activities” for the Month of December: Calvin Giggs  
“List of Accounts for Approval” comprising of cheques #6495 to and including #6511, and other payments 19167-M to 273683-M totalling \$63,841.67, together with Paymate: Payroll Summary Report - Payroll 01- totalling - \$31,974.62 to complete the year 2019; and  
“List of Accounts for Approval” comprising of cheques #6512 to and including #6544, and other payments 273902-M to 273258-M totalling \$168,192.03, together with Paymate: Payroll Summary Report – Council 02 – totalling \$3,020.40 to commence the new year of 2020, as attached for approval: Calvin Giggs

**Administrator Notes:** Calvin Giggs

**PFRA:** Brenda Gintaut

**Gravel Exploration:** Janelle Franko

**Pioneer Haven:** Keith Rumohr

**Major Fire Department:** Keith Rumohr

**Villa Marie:** Herb Reichert

**Highway #317 Construction & Maintenance:** Calvin Giggs

**Library Board:** Mary Ann Bazylnski (Written)

Carried.

## **REEVE AND COUNCILLOR FORUM**

### **14/20-AGREEMENT FOR SALE – DRAINAGE WORKS:**

Moved by Rumohr THAT Council authorize the Reeve and Administrator to sign and execute an Agreement for Sale with Patrick Erker and Jerome Erker, landowners of the NW 22-36-27W3, in the purchase of approximately 0.3 acres by the Municipality, in order to protect the Municipality's interest in a drainage repair done along the north-south municipal road that extends off of the right-of-way onto the said quarter section.

Carried.

### **15/20-OVERWEIGHT PERMITS:**

Moved by Gette THAT Council set the following fees to be charged for overweight permit requests received by Administration during the 2020 Spring Road Restriction period:

- \$100.00 per single trip; or
- \$300.00 per multi trip.

Carried.

## **UNFINISHED BUSINESS**

### **16/20-CASH TRANSFER OF FUNDS:**

Moved by T. Kohlman moved THAT Council acknowledge the transfer of excess funds to the Equipment Replacement Fund held in the Luseland Credit Union Ltd. on December 31, 2019 to be an amount of \$382,000.00 instead of the estimated amount of \$425,000.00, that was estimated in Resolution No. 325/19 of the minutes of the regular meeting of Council in December, 2019.

Carried.

## **NEW BUSINESS**

### **17/20-BYLAW FIRST READING:**

Moved by Thrun THAT Bylaw No. 1/20, being a Bylaw to Establish Penalties for Contravention of Bylaws, be given first reading.

Carried.

### **18/20-BYLAW SECOND READING:**

Moved by J. Kohlman THAT Bylaw No. 1/20, being a Bylaw to Establish Penalties for Contravention of Bylaws, be read a second time.

Carried.

### **19/20-BYLAW THIRD READING:**

Moved by Reichert THAT Bylaw No. 1/20, being a Bylaw to Establish Penalties for Contravention of Bylaws, be given three readings at this meeting.

Carried Unanimously.

### **20/20-BYLAW ADOPTION:**

Moved by Rumohr THAT Bylaw No. 1/20, being a Bylaw to Establish Penalties for Contravention of Bylaws, be read a third time and finally adopted.

Carried.

### **21/20-BYLAW FIRST READING:**

Moved by Gette THAT Bylaw No. 2/20, being a Bylaw to License the Drilling of Oil and Gas Wells, be given first reading.

Carried.

### **22/20-BYLAW SECOND READING:**

Moved by T. Kohlman THAT Bylaw No. 2/20, being a Bylaw to License the Drilling of Oil and Gas Wells, be read a second time.

Carried.

**23/20-BYLAW THIRD READING:**

Moved by Thrun THAT Bylaw No. 2/20, being a Bylaw to License the Drilling of Oil and Gas Wells, be given three readings at this meeting.

Carried Unanimously.

**24/20-BYLAW ADOPTION:**

Moved by J. Kohlman THAT Bylaw No. 2/20, being a Bylaw to License the Drilling of Oil and Gas Wells, be read a third time and finally adopted.

Carried.

**25/20-BYLAW FIRST READING:**

Moved by Reichert THAT Bylaw No. 3/20, being a Bylaw to License the Excavation of Gravel from Gravel Pits, be given first reading.

Carried.

**26/20-BYLAW SECOND READING:**

Moved by Rumohr THAT Bylaw No. 3/20, being a Bylaw to License of Excavation of Gravel from Gravel Pits, be read a second time.

Carried.

**27/20-BYLAW THIRD READING:**

Moved by Gette THAT Bylaw No. 3/20, being a Bylaw to License of Excavation of Gravel from Gravel Pits, be given three readings at this meeting.

Carried Unanimously.

**28/20-BYLAW ADOPTION:**

Moved by T. Kohlman THAT Bylaw No. 3/20, being a Bylaw to License the Excavation of Gravel from Gravel Pits, be read a third time and finally adopted.

Carried.

**29/20-TENDER GRID 771 PAVING PROJECT:**

Moved by Thrun THAT Council authorize Bradford Li Pi Shan, Resource Management International Inc., to prepare a tender package and to advertise for tenders for Road Widening and Hot Mix Surfacing of 16.4Kms of Primary Grid No. 771 on Township 362 from Range Road 3260 to Range Road 3274; and a tender for the supply and delivery of the necessary Asphalt Oil; and further, that the tender ad be placed on the Sask Tenders Website on or about January 16, 2020, with tenders to be submitted no later that 4:00 p.m. and 3:30 p.m., local time, respectively, on February 6, 2020.

Carried.

**30/20-SPECIAL MEETING OF COUNCIL:**

Moved by J. Kohlman THAT a special meeting of Council be called by the Administrator to be held in the Municipal Office at 405 Grand Avenue, Luseland, Sask. on Thursday, February 6, 2020, commencing at 4:00 p.m., local time, for the purpose of opening and reviewing tenders, with the potential of accepting tenders, as set out in Resolution No. 29/20 of these minutes.

Carried.

**31/20-FORMER MUNICIPAL OFFICE MONTHLY RENTAL RATE:**

Moved by Reichert THAT Council set a monthly rate of \$250.00, utilities included, for anyone requesting to rent the Municipality's former Municipal Office at 200 Strathcona Street, Luseland, Sask.

Carried.

**32/20-INSURANCE POLICIES:**

Moved by Rumohr THAT Council acknowledge the following insurance policies of the Municipality with all coverage renewed from January 1, 2020 to 12:01 a.m. January 1, 2021:

- SARM Administrative Fidelity Bond (\$10,000 Coverage) c/w Registered Mail (\$50,000 Coverage) & Money and Securities (\$2,500 Coverage);
- SARM Property Self-Insurance (Various Buildings & Equipment, Fire Fighting Expense and Equipment Rental Fee Reimbursement Coverages);
- SARM Liability Self-Insurance (\$3M Coverage);
- SARM Excess Liability Insurance (\$2M Coverage) c/w Errors & Omissions.

Carried.

**33/20-LEASE LAND IN ARREARS:**

Moved by Gette THAT Council submit a request to the Ministry of Agriculture – Lands Branch for the cancellation of the following lease land that is in arrears of taxes and in accordance with the Ministry’s Policy for Non-Payment of Property Taxes Relative to Provincial Lands:

- SW 06-34-26W3; NW 02-34-27W3; SE 02-34-27W3; and NE 33-34-27W3. Carried.

**34/20-DONATIONS:**

Moved by T. Kohlman THAT Council provide for the following donations for 2020:

- Kerrobert & District Ag Society \$100.00;
- Luseland Wildlife Federation \$200.00;
- Prairie Sunset Music Festival \$200.00;
- Luseland & District Discovery Daycare \$250.00; and
- Crime Stoppers \$200.00. Carried.

**35/20-RECREATION GRANTS:**

Moved by Thrun THAT Council provide for the following recreation grants for 2020:

- Town of Macklin \$7,000.00;
- Town of Luseland \$7,000.00;
- Village of Denzil \$3,500.00; and
- Village of Major \$3,500.00. Carried.

**36/20-SASK LOTTERY COMMUNITY GRANT PROGRAM:**

Moved by J. Kohlman THAT Council allocate the 244 census population of the Municipality, at \$6.35 per capita under the Saskatchewan Lottery Community Grant Program, to the following communities:

- Town of Luseland 82;
- Town of Macklin 82;
- Village of Denzil 40; and
- Village of Major 40. Carried.

**37/20-RMAAS MEMBERSHIP:**

Moved by Reichert THAT Council pay the following 2020 membership to the Rural Administrators’ Association of Saskatchewan on behalf of the following:

- Brenda Gintaut, Assistant Administrator \$155.00. Carried.

**38/20-ALLOWANCE FOR UNCOLLECTIBLE TAXES:**

Moved by Rumohr THAT for the year 2019, Council authorize Administration to setup an Allowance for Uncollectible Taxes in the amount of \$327,876.20 to reflect the uncertainty of collecting a portion of the 2019 outstanding current taxes that are now showing as tax arrears of the municipality; and further, that Council authorize Administration to draw an amount of \$141,087.00 from the previous year allowance, representing a collective sum of payments received in 2019 from previous arrears of taxes.

Carried.

**39/20-PUBLIC NOTICE ACKNOWLEDGEMENT:**

Moved by Gette THAT Council acknowledge the Public Notice, dated December 20, 2019, regarding the intention of Council to consider the selling of Municipal lands, being the former CN right-of-way, to existing landowner(s) of the affected quarters; and further, that the Public Notice be attached to and forming a part of these minutes.

Carried.

**40/20-DISPOSAL OF RECORDS:**

Moved by T. Kohlman THAT Council authorize Administration to dispose of records according to the Records and Retention Bylaw No. 4/12, with the list that is attached hereto and forming a part of these minutes.

Carried.

**41/20-ADJOURNMENT:**

Moved by Gette THAT this meeting does now adjourn at 9:40 p.m. this day.

Carried.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Administrator