

A regular meeting of the Council of the Rural Municipality of Heart's Hill No. 352 was held in the Municipal Office at 405 Grand Avenue, Luseland, Saskatchewan on Thursday, January 10, 2019.

CALL to ORDER:

Reeve Gordon Stang called the meeting to order at 5:00 p.m.

MEMBERS PRESENT:

Reeve Gordon Stang and Councillors Keith Rumohr, David Gette, Blaine Thrun, Jerome Kohlman and Herbert Reichert. Councillor Terrance Kohlman did not attend the meeting. Office staff: Temporary Administrator Calvin Giggs and Assistant Administrator, Brenda Gintaut.

01/19-AGENDA:

Moved by Rumohr THAT Council accept the agenda as presented.

Carried.

02/19-MINUTES:

Moved by Gette THAT Council approve the content of the Minutes of the Regular Meeting of Council held on December 6, 2018.

Carried.

03/19-SARM MEMBERSHIP:

Moved by Thrun THAT Council renew their membership into the Saskatchewan Association of Rural Municipalities in the amount of \$3,607.75 for 2019.

Carried.

04/19-AUDIT ENGAGEMENT:

Moved by J. Kohlman THAT Council authorize the Reeve and Temporary Administrator to sign the Letter of Engagement with the Municipality's auditing firm of Holm Raiche Oberg in conducting the 2018 audit of the records of the Municipality.

Carried.

05/19-BUILDING APPRAISALS FOR INSURANCE PURPOSES:

Moved by Reichert THAT Council table the quotation received from Rolling Thunder Enterprises Ltd. for appraising the Municipality's buildings for insurance purposes until such time as Administration can receive more quotations from other companies that may be interested.

Carried.

06/19-WORKERS' COMPENSATION RETURN:

Moved by Rumohr THAT Council authorize Administration to complete the 2018-19 Workers' Compensation return; and further, that Council set the elected officials coverage at the minimum amount of \$35,682 per elected officials for 2019.

Carried.

07/19-DISTRICT 30 ADD BOARD:

Moved by Gette THAT Council authorize the payment of the 2019 membership of \$100.00 and the Pest Control levy of \$2,813.62 to the District 30 ADD Board.

Carried.

08/19-HUDSON BAY ROUTE ASSOCIATION:

Moved by Thrun THAT Council renew their membership of \$300.00 in the Hudson Bay Route Association for 2019.

Carried.

09/19- CONA RESOURCES LTD.: Division 5

Moved by J. Kohlman THAT Council approve the following project:

SE 7-36-27W3 Cona File: S109012 Construct Approach & Proximity for 3 well bores

Carried.

10/19-COMMUNICATIONS:

Moved by Reichert THAT the following items, having been presented, be filed or dealt with as indicated:

S.A.R.M.

Weekly Bulletins
2019 Membership
2019 SARM Prices
PSIP Insurance – Newly Acquired Equipment & Bldgs
Low Carbon Economy Challenge Funding Opportunity
Seeking Re-Election as SARM President
Seeking Re-Election as SARM Vice-President
CC of SARM's Response to Local Tax Tools Review
Policing Stats – 3rd Quarter
2018 Audit Engagement

Ray Orb

Carmen Sterling

R.M. of Eye Hill No. 382

RCMP

Holm Raiche Oberg, Chartered Accountants

Rolling Thunder Enterprises
Sask. Workers' Compensation Board
District 30 ADD Board
Colleen Fennig, PHO
Janet Fisher
McKercher
Hudson Bay Route Association
Sask 4-H Council
Kerrobert & District Ag. Society
Prairie Sunset Music Festival
CONA Resources
Trinity Excavating Ltd.

Quote on Bldg Appraisals for Insurance Purposes
2019 Premium Rates & Council Coverage
2019 Membership & Pest Control Levy
Clubroot Survey Results
Disability Update
PFRA Statement
Membership Request
Donation Request
Donation Request
Donation Request
Division 5 – Approval (1)
Custom Gravel Crushing

Carried.

11/19-ALLOWANCE FOR UNCOLLECTIBLE TAXES:

Moved by Rumohr THAT for the year 2018, Council authorize Administration to setup an Allowance for Uncollectible Taxes in the amount of \$315,000.00 to reflect the uncertainty of collecting a substantial portion of the 2018 outstanding current taxes that are now showing as tax arrears of the municipality.

Carried.

12/19-REPORTS of ADMINISTRATION and COMMITTEES:

Moved by Gette THAT Council accept the following written and verbal reports:

“**Statement of Financial Activities**” for the Month of November: Calvin Giggs

“**List of Accounts for Approval**” comprising of cheques #6025 to and including #6078, and other payments 18782-M to 233574-M totalling \$143,006.07, together with Paymate: Payroll Summary Report - Payroll 01- totalling - \$21,504.11 and Council 02- totalling-\$2,536.00, as attached for approval: Calvin Giggs

Administrator Notes: Calvin Giggs

Council Meeting Table, Etc.: Brenda Gintaut

PFRA: Brenda Gintaut

Road Widening Survey – Gabe Kohlman/Court Road & Other Road in Div. 5: Calvin Giggs

Pioneer Haven: Keith Rumohr

Luseland Fire Department: Blaine Thrun

Library Board: Mary Ann Bazylinski (Written)

Carried.

UNFINISHED BUSINESS

13/19-TABLE NEW MOWER/SIDEARM PURCHASE:

Moved by Thrun THAT the tabling Resolution, being No. 288/18 of the minutes of the Regular Meeting of Council on December 6, 2018, concerning the quotation and potential purchase a new Degelman REV 1500 Mower and a new Degelman 1820 Sidearm from Triod Supply, North Battleford, Sask., complete with a trade in allowance for the municipality's mower and sidearm, be tabled.

Carried.

REEVE AND COUNCILLORS FORUM

NEW BUSINESS

14/19-INSURANCE POLICIES:

Moved by J. Kohlman THAT Council acknowledge the following insurance policies of the Municipality with all coverage renewed from January 1, 2019 to January 1, 2020:

- SARM Administrative Fidelity Bond;
- SARM Property Self-Insurance;
- SARM Liability Self-Insurance;
- SARM Excess Liability Insurance c/w Errors & Omissions coverage.

Carried.

Reeve

Administrator

15/19-LEASE LAND IN ARREARS:

Moved by Reichert THAT Council submit a request to the Ministry of Agriculture – Lands Branch for the cancellation of the following lease land that is in arrears of taxes and in accordance with the Ministry’s Policy for Non-Payment of Property Taxes Relative to Provincial Lands:

- NW 22-34-27W3. Carried.

16/19-TAX ENFORCEMENT PROCEEDINGS:

Moved by Rumohr THAT Council authorize TAXervice to proceed under Subsection 22(1) of *The Tax Enforcement Act* to acquire title to the following land:

- Roll #1170.1 - Parcel A, Plan 101989468, Extension 0 – Title No. 137582949
with owners being: Richard Rogers and Pamela Gallant. Carried.

17/19-DONATIONS:

Moved by Gette THAT Council provide for the following donations for 2019; and further, that payment be made on February 7, 2019:

- Kerrobert & District Ag Society \$100.00;
- Luseland Wildlife Federation \$200.00;
- Prairie Sunset Music Festival \$200.00;
- Luseland & District Discovery Daycare \$250.00; and
- Crime Stoppers \$200.00. Carried.

18/19-RECREATION GRANTS:

Moved by Thrun THAT Council provide for the following recreation grants for 2019; and further, that payment be made on February 7, 2019:

- Town of Macklin \$7,000.00;
- Town of Luseland \$7,000.00;
- Village of Denzil \$3,500.00; and
- Village of Major \$3,500.00. Carried.

19/19-SASK LOTTERY COMMUNITY GRANT PROGRAM:

Moved by J. Kohlman THAT Council allocate the 244 census population of the Municipality, at \$6.35 per capita under the Saskatchewan Lottery Community Grant Program, to the following communities:

- Town of Luseland 82;
- Town of Macklin 82;
- Village of Denzil 40; and
- Village of Major 40. Carried.

20/19-MAJOR & DISTRICT FIRE BOARD:

Moved by Reichert THAT Council contribute funding in the amount of \$10,000.00 to the Major & District Fire Board for 2019. Carried.

21/19-RMAAS MEMBERSHIP:

Moved by Gette THAT Council pay the following 2019 memberships to the Rural Administrators’ Association of Saskatchewan on behalf of the following:

- Janet Fisher, Administrator \$455.00; and
- Brenda Gintaut, Assistant Administrator \$155.00. Carried.

22/19-WASTE DISPOSAL SERVICES:

Moved by Thrun THAT due to the cancellation of the Customer Service Agreement Contract No. CS442369 with Waste Management of Canada Corporation effective, that Council authorize Administration to obtain a quote from Loraas for waste disposal services for the municipality’s ratepayers, with the rental of bins to be located at Cactus Lake and Major complete with pickup services on a monthly basis. Carried.

Reeve

Administrator

23/19-GRAVEL STOCKPILE LEASE AGREEMENT:

Moved by Reichert THAT Council enter into a Gravel Stockpile Lease Agreement with landowners, Victor Scheck and Katherine Scheck of the SE 17-36-27W3 to lease a portion of the South East corner of the said quarter for the purpose of stockpiling gravel for municipal purposes; and further, the agreement be attached to and forming a part of these minutes.

Carried.

24/19-STOP PAYMENT OF CHEQUE NO. 5883:

Moved by Rumohr THAT Council approve of Administration applying a stop payment order on Cheque No. 5883, dated September 6, 2018, made payable to Dionco Sales and Service Ltd., in the amount of \$4,287.23, due to same being lost and the subsequent reissue of same on December 31, 2018.

Carried.

25/19-ADJOURNMENT:

Moved by Gette THAT this meeting does now adjourn at 8:40 p.m. this day.

Carried.

Reeve.

Administrator.