

A regular meeting of the Council of the Rural Municipality of Heart's Hill No. 352 was held in the Municipal Office at 405 Grand Avenue, Luseland, Saskatchewan on January 11, 2024.

CALL TO ORDER:

Reeve Gordon Stang called the meeting to order at 5:04 p.m.

MEMBERS PRESENT:

Reeve Gordon Stang and Councillors Keith Rumohr (Div. 1), David Gette (Div. 2), Terrance Kohlman (Div. 3), Blaine Thrun (Div. 4), Herbert Reichert (Div. 6), Administrator Janelle Franko, and Assistant Administrator Brenda Gintaut.

Councillor Jerome Kohlman (Div. 5) did not attend the entire meeting.

1/24-AGENDA:

Moved by Rumohr THAT Council accept the agenda as presented.

Carried.

DECLARATION OF INTEREST: None

2/24-MINUTES:

Moved by Gette THAT Council approve the content of the Minutes of the Regular Meeting of Council held on December 7, 2023.

Carried.

3/24-DELEGATIONS:

Moved by T. Kohlman THAT Council acknowledge the presence and verbal/written reports:

5:05 p.m. Daniel Fisher, Road Maintenance Foreman

5:30 p.m. Daniel Fisher Departed

5:30 p.m. Bradford Li Pi Shan, Resource Management Int'l Inc.

6:00 p.m. Bradford Li Pi Shan Departed

Carried.

COMMUNICATIONS:

4/24-COMMUNICATIONS:

Moved by Thrun THAT the following items, having been presented, be filed or dealt with as indicated:

Ministry of Govt. Relations/Canada Community Bldg Fund

Ministry of Govt. Relations

S.A.R.M. (Sask. Association of Rural Municipalities)

S.M.H.I. (Sask. Municipal Hail Insurance)

Munisoft

A.P.A.S. (Ag. Producers Association of Sask.)

Project Approval Letter

Road Maint. Agreement Rates

Rural Dart

Rural Sheaf

2023 Report & Letter

2024 Community Draws

Correspondence

Carried.

REPORTS OF ADMINISTRATION AND COMMITTEES:

5/24- STATEMENT OF FINANCIAL ACTIVITIES AND LIST OF ACCOUNTS FOR APPROVAL:

Moved by Reichert THAT Council accept the Statement of Financial Activities for the Month of December 2023 as presented by Administrator Janelle Franko, and List of Accounts for Approval comprising of cheques #7804 to and including #7815, and other payments 442476 to 442485 totalling \$36,398.80, together with Paymate: Payroll Summary Report - Payroll 01- totalling - \$21,354.95, as attached for approval.

Carried.

6/24-LIST OF ACCOUNTS FOR APPROVAL:

Moved by Reichert THAT Council accept the List of Accounts for Approval beginning 2024 comprising of cheques #7816 to and including #7841, and other payments 444284 to 20231231 totalling \$148,272.41, together with Paymate: Payroll Summary Report – Council 02 – totalling \$2,958.92, as attached for approval.

Carried.

Reeve

January 11, 2024

Administrator

Page 1 of 4

7/24-REPORTS OF COMMITTEES:

Moved by Rumohr THAT Council accept the following written and verbal reports:

Gravel Exploration: G. Stang, D. Gette, H. Reichert & T. Kohlman

Pioneer Haven: K. Rumohr

Luseland Fire Department: B. Thrun & K. Rumohr

Luseland Airport: B. Thrun

Villa Marie: H. Reichert

Macklin & District Medical Clinic: H. Reichert

Carried.

8/24-2024 GRAVEL CRUSHING:

Moved by Rumohr THAT Council proceed with signing a 2024 Gravel Crush Agreement with Anton T. Fleck for 60,000 yd³ gravel from the pit located on SW 06-38-28W3.

Carried.

REEVE AND COUNCILLOR FORUM:

UNFINISHED BUSINESS:

NEW BUSINESS:

9/24-2023 SURPLUS TRANSFER:

Moved by T. Kohlman THAT Council acknowledge the transfer of surplus funds from Plan 24 to the Road Construction Paving Fund held in the Luseland Credit Union Ltd. on December 31, 2023, in the amount of \$300,000.00, as per the authority given in Resolution 258/23.

Carried.

10/24-WORKERS COMPENSATION RETURN:

Moved by Thrun THAT Council authorize Administration to complete the 2023 Workers' Compensation Return; and further, that the elected officials' coverage be set at the minimum amount for 2024.

Carried.

11/24-2024 S.A.R.M. INSURANCE POLICIES:

Moved by Reichert THAT Council acknowledge the following insurance policies of the Municipality with all coverage renewed from January 1, 2024, to 12:01 a.m. January 1, 2025:

- SARM Administrative Fidelity Bond (\$10,000 coverage) c/w Registered Mail (\$50,000 coverage) & Money and Securities (\$2,500 coverage);
- SARM Property Self-Insurance (Various Buildings & Equipment, Fire Fighting Expense and Equipment Rental Fee Reimbursement coverages);
- SARM Liability Self-Insurance (\$3M coverage) c/w Errors & Omissions (\$500,000 coverage);
- SARM Excess Liability Insurance (\$2M coverage) c/w Errors & Omissions (\$500,000 coverage).

Carried.

12/24-APPOINTMENT - AUDITOR:

Moved by Rumohr THAT HRO Chartered Professional Accountants P.C. Ltd. of North Battleford, Sask. be appointed as the auditing firm of the Municipality for 2024; and further, the Reeve and Administrator be authorized to sign the Letter of Engagement – Objective and Scope of the 2023 Audit of Records of the Municipality.

Carried.

13/24-CAFT AUTHORIZATION:

Moved by Gette THAT Council authorize single signor CAFT payroll transfers by either the Administrator or Assistant Administrator, noting that this does not align with our dual signing banking authorities; and further, THAT the Municipality accepts the associated risk.

Carried.

14/24-TERM DEPOSIT MATURITY:

Moved by T. Kohlman THAT Administration be authorized to transfer the Term Deposit Funds back to their respective reserves as per Resolution 11/23, along with the interest, on the maturity date of January 16, 2024.

Carried.

15/24- CROWN LEASE LAND IN ARREARS:

Moved by Thrun THAT Council submit a request to the Ministry of Agriculture – Lands Branch for the cancellation of the following Crown Lease Land that is in arrears of taxes and in accordance with the Ministry's Policy for Non-Payment of Property Taxes Relative to Provincial Lands:

- SW 06-34-26W3; NW 02-34-27W3; and SE 02-34-27W3.

Carried.

Reeve

Administrator

16/24-PROSPERA ENERGY INC. ACCOUNT SETTLEMENT PROPOSAL:

Moved by Reichert THAT Council accept Prospera Energy Inc.'s account settlement proposal and authorize Administrator Janelle Franko to sign.

Carried.

17/24-SASK. PUBLIC SAFETY AGENCY TRAINING:

Moved by Rumohr THAT Administrator Janelle Franko be authorized to attend the Sask. Public Safety Agency Training in Saskatoon, Sask., January 30, 2024; and further, THAT the Municipality pay the travel and meal allowances.

Carried.

18/24-2024 MEMBERSHIP RENEWALS:

Moved by Gette THAT the Municipality renew their memberships in the following organizations for 2024:

- Saskatchewan Association of Rural Municipalities - \$4,134.68; and,
- District #30 A.D.D. Board - \$100.00.

Carried.

19/24-RECREATION BOARD GRANTS:

Moved by T. Kohlman THAT as per Policy 9.1 Recreation Grants, the Municipality donate the following 2024 Recreation Grants:

- Town of Macklin \$10,000.00;
- Town of Luseland \$10,000.00;
- Village of Denzil \$5,000.00; and,
- Major Recreation Board \$5,000.00.

Carried.

20/24-PIONEER HAVEN CO. INC. FUNDING:

Moved by Thrun THAT Council renew their \$9,000.00 financial commitment to Pioneer Haven Co. Inc. of Kerrobert, Sask., for January 1, 2024, to June 30, 2024, to aide in meeting their expenditures.

Carried.

21/24-SASK LOTTERIES COMMUNITY GRANT PROGRAM:

Moved by Reichert THAT Council allocate the 234 census population of the Municipality, at \$7.95 per capita under the 2024 Saskatchewan Lotteries Community Grant Program, to the following communities:

- Town of Luseland 78;
- Town of Macklin 78;
- Village of Denzil 39; and,
- Village of Major 39.

Carried.

22/24-2024 MISCELLANEOUS DONATIONS:

Moved by Gette THAT the Municipality donate the following, as requested:

- Kerrobert & District Ag Society – 4-H Show and Sale - \$300.00;
- Prairie Sunset Music Festival - \$200.00;
- Saskatchewan Crime Stoppers - \$200.00; and,
- Luseland Wheatland Library (Programming) - \$600.00.

Carried.

23/24-RMAAS MEMBERSHIP RENEWALS:

Moved by T. Kohlman THAT Council pay the 2024 membership fees to the Rural Administrators' Association of Saskatchewan on behalf of the following:

- Janelle Franko, Administrator \$450.00; and
- Brenda Gintaut, Assistant Administrator \$175.00.

Carried.

24/24-VACATION APPROVAL:

Moved by Thrun THAT Council approve Administrator Janelle Franko's vacation request for Friday, February 2, 2024.

Carried.

25/24-NOTIFICATIONS OF SEISMIC OPERATIONS:

Moved by Reichert THAT Council acknowledge the notification from Cossack Land Services regarding proposed seismic exploration from January 15, 2024, to April 30, 2024; and further, THAT they authorize Administration to sign the Notice of Intent stating no conditions required.

Carried.

26/24-STRATHCONA RESOURCES LTD. APPROVALS, DIVISION 5:

Moved by Reichert THAT Council approve the following project:

W½ 8-36-27W3

Strathcona Resources Ltd.: E25415

Pipeline Right-of-Way;

SE 12-36-28W3

Strathcona Resources Ltd.: S27866

Utilize Existing Approach/Wellbore;

NW 8-36-27W3

Strathcona Resources Ltd.: S109063

Utilize Existing Approach/Wellbore.

Carried.

27/24-STRATHCONA RESOURCES LTD. APPROVALS, DIVISION 6:

Moved by Reichert THAT Council approve the following project:

NE 1 & SE 12-36-28W3

Strathcona Resources Ltd.: E25421 & E25422

Pipeline Right-of-Way;

SW 34-35-28W3

Strathcona Resources Ltd.: S092578

Utilize Existing Approach/Wellbore;

NE 2-36-28W3

Strathcona Resources Ltd.: S108718

Utilize Existing Approach/Wellbore;

SW 12-36-28W3

Strathcona Resources Ltd.: S109016

Utilize Existing Approach/Wellbore.

Carried.

28/24-ADJOURNMENT:

Moved by Rumohr THAT this meeting does now adjourn at 8:45 p.m. this day.

Carried.

Reeve

Administrator